



INFECTION CONTROL POLICY & PROCEDURE

Title: Self-made or Privately Purchased Cloth Face Masks; Protocols for Use in Hospital Setting

Number: IC-6004

Effective Date: 04-11-20

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Review Date:

PURPOSE:

- To give non-clinical staff the option of wearing a cloth mask to work.

PROCEDURE:

A. Type of facial mask appropriate for non-clinical staff use:

- 1) Cotton material; double layered with a slot to be able to insert a coffee filter for extra protection. (No polyester material, beads, charms, rhinestones, etc.)
- 2) Solid colors or patterns on cotton material okay.
- 3) Only appropriate prints will be allowed (no offensive designs or printed material).
- 4) No bandanas allowed as head gear or facial cover.

B. Cleaning of facial masks used in non-clinical areas will be the responsibility of the employee. Masks must be cleaned for daily use in the non-clinical setting.

- 1) It will take at least two masks to efficiently use a clean facial mask daily.
- 2) Wash in HOT water, wash cycle for at least 15 minutes (the longer the better).
- 3) Add bleach to disinfect.
- 4) Dry in dryer OR hang to dry.

NOTE:

- A. Staff in clinical areas are to use surgical and procedural masks (N95, Industrial-filtered masks, or PAPRS) provided by hospital only.
- B. No home-made or privately purchased cloth facial masks allowed in clinical areas!!

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