

**HARBOR REGIONAL HEALTH COMMUNITY HOSPITAL  
BOARD OF DIRECTORS REGULAR MEETING  
September 26, 2023**

**COMMISSIONERS (Voting)**

(X) Michael Bruce, District 2  
(X) Chris Thomas, District 1  
(X) Scott Dilley, At Large 2  
(X) Lynn Csernotta, District 3  
(X) David Quigg, At Large 1  
( ) Andrew Bickar, District 4  
(X) John Shaw, District 5

**OTHERS (Non-Voting)**

(X) Tom Jensen, CEO  
(X) Niall Foley, CFO  
(X) Julie Feller, Exec. Director Human Resources  
(X) Dr. Anne Marie Wong, CMO  
(X) Dori Unterseher, CNO  
(X) Elizabeth Tschimperle, Exec. Dir. HMG  
(X) Chris Majors, Director Public Relations  
( ) Dr. Charles Best, Chief of Staff  
( ) Dr. Eric Wepler, Chief of Staff Elect  
(X) Angel Tracy, Admin. Secretary, GHCH  
Members of the Public

**EDUCATION**

Update on MRI project presented by Mr. Randy Holeman, Diagnostic Imaging Director.

**CALL TO ORDER**

Chairman Bruce called the meeting to order at 6:00 p. Today's meeting was conducted via Zoom. A public location was provided at Grays Harbor College in Aberdeen for viewing the meeting.

Commissioner Bickar is absent.

**PATIENT STORY**

Commissioner Csernotta shared a patient story from Facebook.

**PUBLIC COMMENT**

Chairman Bruce opened the meeting to receive public comment relating to agenda topics. No comments were brought forward or received in advance of the meeting. Chairman Bruce made a change to the agenda with Committee reports going first.

**COMMITTEE REPORTS**

**Board Quality Report**

Commissioner Quigg provided report on the September Board Quality Committee meeting. Of note;

- Reports for standing items were received;
  - Quality, Risk, Compliance;
    - Submitted modified DOH survey responses.
  - Press Ganey; we continue to see improvement in several of our scores. We are below the average time for in multiple areas

Commissioner Quigg left the meeting at 6:22 pm.

**Board Finance Report**

Commissioner Dilley provided report on the September Board Finance Committee meeting. Of note;

**Highlights for August 2023:**

- (+/-) Inpatient Volumes
  - Acute admissions up 16% from target

- Inpatient surgical cases up 45% from target
- CDU admissions down 20% from target
- Observation stays up 8% from target
- (+/-) Outpatient Volumes
  - Emergency visits up 9% from target
  - OP surgical cases up 3% from target
  - RHC clinic visits up 3% from target
  - HMG Specialty clinic visits up 7% from target
  - Radiology visits down 2% from target
- (-) Payor Mix
  - Self-pay increased to % in August up from % YTD

Consolidated Financial Summary:

Net Operating Revenue:	\$ 9,542,499
Total EBIDA Expenses:	\$ 9,555,690
EBIDA Gain (Loss)	\$ (13,191)
Net Operating Gain (Loss):	\$ (386,298)
Net Income Gain (Loss):	\$ (579,627)

Financials / Statistics:

- There was an investment unrealized loss for the Foundation.
- Agency costs are still up.
- We are still seeing staffing shortages as well as inflation. We are not likely to see this improve.
- We are looking at Primary care expansion
- Budget assumptions will be presented to the Board.

**GHCH Board Foundation Report**

Commissioner Thomas provided report on the September Board Foundation Committee meetings. Of note;

- A drop in the market led to an unrealized capital loss.
- Approved reimbursement of expense for the Spring Gala.

**CONSENT AGENDA**

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of August 22, 2023 and the Alderbrook Strategic Planning and Education, Draft Minutes of August 27-29, 2023.

**ACTION:** A motion was made by Commissioner Dilley, seconded by Commissioner Csernotta, and unanimously carried to approve the Consent Agenda.

**BOARD DISCUSSION AND ACTION**

**Medical Staff Credentialing**

Submitted was the September Medical Staff Credentialing Report for Board review and approval. The Credentials and Medical Executive Committees have performed due diligence in review and have approved the credentialing report.

**ACTION:** A motion was made by Commissioner Thomas, seconded by Commissioner Dilley, and unanimously carried to approve the September Credentials Report.

### **Chairman's Report**

1. Facilities Infrastructure Ad Hoc committee. Chairman Bruce and Commissioners Shaw and Quigg will be on the committee. This committee will bring any information gathered before the full Board of Commissioners for a vote. This committee will not make decisions or vote.
2. November 14 will be a standalone meeting regarding budget
3. Chairman Bruce explained the process of asking questions during the Board of Commissioners meeting.
4. Chairman Bruce and Commissioners Thomas and Quigg will attend the annual WSHA meeting being held in October.

### **Executive Suite Summary Report**

Submitted was the Executive Suite Summary Report, as well as the HMG Provider Report for September. Of note;

- CEO Jensen thanked Dr. Wong for arranging the Provider Wellness retreat. It was well attended

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

- I. October Board Education - The Care Payment Program presented by Mr. Kevin Vålen, Executive Director of Revenue Cycle Services

### **GOOD OF THE ORDER**

None.

### **PUBLIC COMMENT** – General Topics

Chairman Bruce reported no public comments were received in advance of the meeting. Chairman Bruce opened the meeting to accept public comment on topics discussed in the meeting.

Question: Can we breakdown our visitor numbers by geographical area? CEO Jensen said a report could be built to pull this information. A member of the public would like to see visit numbers to the hospital broken down by zip code for a representation of visits. Chairman Bruce and CFO Foley will work together to see what report may be built and present information at next month's meeting. This information is included the Community Health Needs Assessment.

### **ADJOURNMENT**

**CONFIDENTIALITY;** The recognition of the sensitivity of quality control and quality improvement information is of primary importance. All Quality Improvement and/or Quality Control information, written or electronic, shall be entitled to all the privileges and immunities afforded under law including those privileges and immunities established under Washington's RCW 4.24 and 7.41.

Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.

The meeting adjourned at 6:42 pm.

**MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 26<sup>th</sup> day of September, 2023.**

**ATTEST:**

*Angel Tracy*

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Angel Tracy  
Administrative Secretary



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Commissioner Thomas  
Board Secretary