

**HARBOR REGIONAL HEALTH COMMUNITY HOSPITAL  
BOARD OF DIRECTORS REGULAR MEETING  
August 23, 2022**

**COMMISSIONERS (Voting)**

- (X) Michael Bruce, District 2
- (X) Chris Thomas, District 1
- (X) Scott Dilley, At Large 2
- (X) Lynn Csernotta, District 3
- (X) David Quigg, At Large 1
- (X) Andrew Bickar, District 4
- (X) John Shaw, District 5

**OTHERS (Non-Voting)**

- (X) Tom Jensen, CEO
- (X) Niall Foley, CFO
- (X) Dr. Anne Marie Wong, CMO
- (X) Dori Unterseher, CNO
- (X) Elizabeth Tschimperle, Exec. Dir. HMG
- (X) Chris Majors, Director Public Relations
- ( ) Dr. Rachel Sell, Chief of Staff
- (X) Dr. Charles Best, Chief of Staff Elect
- (X) Cindy Reynolds, Exec. Asst.

Members of the Public

**EDUCATION**

Due to the upcoming Board Fall Education Retreat, monthly education was not scheduled for today's meeting.

**CALL TO ORDER**

Chairman Bruce called the meeting to order at 1:01p. Due to the COVID Pandemic's ongoing restrictions, today's meeting was conducted via Zoom. A public location was provided at Timberland Regional Library in Aberdeen for viewing the meeting.

**PUBLIC COMMENT**

Chairman Bruce opened the meeting to receive public comment relating to agenda topics. No comments were brought forward.

**CONSENT AGENDA**

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of July 26, 2022.

**ACTION:** A motion was made by Commissioner Quigg, seconded by Commissioner Dilley, and unanimously carried to approve the Consent Agenda.

**BOARD DISCUSSION AND ACTION**

**Medical Staff Credentialing**

Submitted was the August Medical Staff Credentialing Report for Board review and approval.

**ACTION:** A motion was made by Commissioner Thomas, seconded by Commissioner Csernotta, and unanimously carried to approve the August Credentials Report.

**Chairman's Report**

**Board Fall Education Retreat**

Reminder was given for the Board Fall Education Retreat upcoming August 28-30. Commissioners were reminded to complete the survey provided by the Retreat Facilitator.

## **COMMITTEE REPORTS**

### **Board Quality Report**

Commissioner Quigg provided report on the July Board Quality Committee meeting. Of note;

1) Standing items of monthly, quarterly, semi-annual reports were received and reviewed.

o Quality, Risk, Compliance, and Privacy

– Quality;

\* HarborCrest Behavioral Health had their DOH Periodic Survey. Results are pending.

\* Medicaid Quality Incentive began 07/01/2022 and will run through 12/31/2022. The majority of the initiatives remain the same with the addition of climate change, expansion of falls data, certain OB patient questions, and policy updates to Infection Control.

\* MOUD Workgroup has been meeting since January. This is a program that is facilitated through a vendor and focuses on providing patients with office based Opioid Treatment / Medication for Opioid Use Disorder through our Rural Health Clinics.

\* CMS Hospital Readmission Reduction Program (HRRP) Report Results:

❖ Data for periods 07/01/2018-12/01/2019 and 07/01/2020 – 06/30/2021

❖ Estimated that the hospital will incur a 0.11% reduction for AMI Fallout

❖ 63 Patients for measure denominator with 11 patients identified as return to ED or hospital.

o Pending Review of Coding and Questions to CMS within 30 days.

– Risk;

\* Complaints/Grievances; report presented and reviewed.

– Compliance / Privacy;

\* No privacy investigations were completed for the month of July.

\* Privacy Refresher training is currently being conducted in RHCs. Discussions with staff during training have been positive and beneficial.

\* Compliance Policy: QRC-314 Delinquent Documentation and Suspension has been approved by MEC and is currently in place. This places emphasis on completion of provider documentation within set time frames. Providers who do not complete documentation are subject to suspension of privileges.

o ED Left without Being Seen

– LWBS saw a decrease from June to July.

– Staffing is improving with the assistance of temporary staff. The search continues for permanent hires.

o Medication Safety

- OB started a challenge event as a performance improvement project to ensure patient scans and med scans were being performed. IT built a specific report that auto prints to the Director at 6am and 6pm. Great results are being seen.
- Nursing Outcomes
  - Report out was received on bed alarms, falls, pressure ulcers, timely reporting of critical labs, and restraints.
  - The nursing team is working to automate restraint audits.
- Family Birth Center
  - Staffing; Birth Center continues to provide excellent clinical care to patients. Administration is working on staffing strategies to ensure the birth center continues to meet standards of care for night shift.
- Human Resources (Jan-June 2022 report out)
  - Total number of employees have continued to decline and continues as a nation-wide crisis.
  - Organizational turnover is at 10.4% (first half 2022) down from 28.3 in 2021.
  - First year turnover has trended up to 31.1%.
  - Travelers in organization increased.
- Mortality
  - There were no unanticipated deaths 2021-2022.
  - COVID death rate increased in June.
  - Inpatient mortalities by age group has decreased in all categories.
  - Another COVID spike is anticipated in the fall which could affect mortality data.

### **Board Finance Report**

Commissioner Dilley provided report on the July Board Finance Committee meeting. Of note;

#### **Highlights for July 2022:**

- (-) Outpatient Volumes
  - Total OP registrations down 16% from budget; Even from PYTD
  - ED visits down 1% from budget; Even from PYTD
  - RHC visits up 10% from budget; 21% from PYTD
  - Radiology visits up 3% from budget; up 2% from PYTD
- (-) Surgical Volumes
  - OP surgical cases down 25% from budget; down 10% from PYTD
  - IP surgical cases down 26% from budget; down 34% from PYTD
- (+) Case Mix Index
  - Medicare CMI 11% above target
  - Total CMI 46% above target

#### **Consolidated Financial Summary:**

**CONFIDENTIALITY;** The recognition of the sensitivity of quality control and quality improvement information is of primary importance. All Quality Improvement and/or Quality Control information, written or electronic, shall be entitled to all the privileges and immunities afforded under law including those privileges and immunities established under Washington's RCW 4.24 and 7.41.

Net Operating Revenue:	\$ 8,518,330
Total EBIDA Expenses:	\$ 8,784,569
EBIDA Gain (Loss)	\$ 203,532
Net Operating Gain (Loss):	\$ (196,128)
Net Income Gain (Loss):	\$ 156,922

#### Financials / Statistics:

- Inpatient admissions just shy of meeting budget.
- Investment holdings saw a significant increase.
- Expenses continue to run above budget monthly and year to date primarily due to cost of temporary staffing. Permanent FTEs well below target.
- The addition of Amerigroup is beginning to positively impacting revenue.
- \$1.1M paid on the Medicare loan in July. YTD \$6.1M repaid and it continues to be anticipated the loan will be fully repaid in November.

A 5% price increase went into effect on August 1<sup>st</sup> to help offset inflation costs.

#### **GHCH Board Foundation Report**

Commissioner Thomas provided report on the August Board Foundation meetings. Of note;

- No quorum was met.
- Quarterly financial investment report was received. The market is showing a very slight increase.
- July Financial report was received.
- A funding request was brought forward from the Family Birth Center for an upgrade in the Perinatal software system. Due to the lack of quorum this could not be approved and will be returned at the next meeting.
- The Accounting Department is reviewing and updating the Foundation balance sheet.
- The Scholarship Adhoc Team provided update. The team is currently gathering information.

#### **Executive Suite Summary Report**

Submitted was the Executive Suite Summary Report, as well as the HMG Provider Report for August. Of note;

- Positive COVID transmission rates continue to run high. Be safe and wear a mask.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

##### **Board Education**

The September Board Education selected is a Vaccinations Update presented by Melanie Brandt, Director Infection Control and Employee Health.

**GOOD OF THE ORDER**

None.

**PUBLIC COMMENT** – General Topics

Chairman Bruce reported no public comments were received in advance of the meeting. Chairman Bruce opened the meeting to accept public comment on topics discussed in the meeting. No comments were brought forward.

Commissioner Quigg reported a conversation with an ED Traveler. The traveler extended his assignment as he said the organization's ED Director, ED staff, and ED are great and he wants to continue to work here.

**ADJOURNMENT**

Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.

The meeting adjourned at 1:26pm.

**MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 27<sup>th</sup> day of September, 2022.**

**ATTEST:**



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Cindy Reynolds  
Executive Assistant



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Commissioner Thomas  
Board Secretary