

**HARBOR REGIONAL HEALTH COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
July 26, 2022**

COMMISSIONERS (Voting)

- (X) Michael Bruce, District 2
- (X) Chris Thomas, District 1
- (X) Scott Dilley, At Large 2
- (X) Lynn Csernotta, District 3
- (X) David Quigg, At Large 1
- () Andrew Bickar, District 4
- (X) John Shaw, District 5

OTHERS (Non-Voting)

- (X) Tom Jensen, CEO
- (X) Niall Foley, CFO
- (X) Dr. Anne Marie Wong, CMO
- (X) Dori Unterseher, CNO
- (X) Elizabeth Tschimperle, Exec. Dir. HMG
- (X) Chris Majors, Director Public Relations
- () Dr. Rachel Sell, Chief of Staff
- () Dr. Charles Best, Chief of Staff Elect
- (X) Cindy Reynolds, Exec. Asst.

Members of the Public

EDUCATION

An excellent Board Education was provided by Elizabeth Tschimperle, Executive Director of HRH Medical Group relating to Physician Recruitment.

CALL TO ORDER

Chairman Bruce called the meeting to order at 6:00p. Due to the COVID Pandemic's ongoing restrictions, today's meeting was conducted via Zoom. A public location was provided at Grays Harbor College for viewing the meeting.

PUBLIC COMMENT

Chairman Bruce opened the meeting to receive public comment relating to agenda topics. No comments were brought forward.

CONSENT AGENDA

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of June 28, 2022.

ACTION: A motion was made by Commissioner Quigg, seconded by Commissioner Dilley, and unanimously carried to approve the Consent Agenda.

BOARD DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the July Medical Staff Credentialing Report for Board review and approval.

ACTION: A motion was made by Commissioner Thomas, seconded by Commissioner Dilley, and unanimously carried to approve the July Credentials Report.

Chairman's Report

None.

Hospital Resolution 2022-01

Resolution; Submitted was Resolution 2022-01 OPMA Changes. Chairman Bruce explained the resolution restates the organization's emergency status due to the COVID pandemic, establishing remote meetings, and providing for related matters. The resolution delegates authority to the

presiding officer to determine in advance of each meeting, based on community transmission rates of COVID-19 and associated risks to public safety, whether in person public attendance may resume.

ACTION: A motion was made by Commissioner Quigg, seconded by Commissioner Thomas, and unanimously carried for the approval of Resolution 2022-01 OPMA Changes for the Hospital Board.

COMMITTEE REPORTS

Board Quality Report

Commissioner Quigg provided report on the June Board Quality Committee meeting. Of note;

- 1) Standing items of monthly, quarterly, semi-annual reports were received and reviewed.
 - o Quality, Risk, Compliance, and Privacy
 - Quality;
 - * The Patient Safety Committee has formed a subcommittee that will be focusing on hypoglycemic events.
 - * DNV has approved the objective evidence that was submitted from this year's annual survey and no further actions are required.
 - * The Medical Staff Services Dept. is implementing a new credentialing and privileging software throughout this past year that will improve efficiency within the office and for providers during the credentialing process.
 - Risk;
 - * Complaints/Grievances; report presented and reviewed.
 - o ED Left without Being Seen
 - ED Director and Medical Director are tracking and trending ED data. Evaluating staffing against arrival data to ensure high volume days are supported by staffing plan.
 - o HCHAPS
 - Would You Recommend rate has increased over the last 3 quarters.
 - o Physical Environment
 - Report out was received on Workplace Safety, Security, Life Safety, Emergency Management, Hazmat, Medical Equipment, and Utilities. All areas are in compliance. Of note; additional security cameras are being added to achieve better coverage.
 - o Infection Control
 - The catheter removal nurse associated protocol is under review and is the Infection Control performance improvement measure for 2022.

- Blood Use
- MEC
 - QUR Q1 and Q2, OPPE and FPPE, and Medical Director Annual Evaluation reports were received.

Board Finance Report

Commissioner Dilley provided report on the June Board Finance Committee meeting. Of note;

Highlights for June 2022:

- (+-) Outpatient Volumes
 - Total OP registrations down 11% from budget; Up from 1% from PYTD
 - RHC visits up 24% from budget; 21% from PYTD
 - OP surgical cases up 9% from budget; down 8% from PYTD
 - Radiology visits up 7% from budget; up 2% from PYTD
 - ED visits up 5% from budget; up 1% from PYTD
- (+) Inpatient Volumes
 - Acute admissions 17% above target
 - CDU admissions 8% above target
- (+) Case Mix Index
 - Medicare CMI 16% above target
 - Total CMI 48% above target

Consolidated Financial Summary:

Net Operating Revenue:	\$ 8,900,909
Total EBIDA Expenses:	\$ 8,388,519
EBIDA Gain (Loss)	\$ 512,390
Net Operating Gain (Loss):	\$ 114,854
Net Income Gain (Loss):	\$ (330,432)

Financials / Statistics:

- Inpatient volumes increased and a higher case mix index was seen in June.
- Expenses continue to run above budget monthly and year to date primarily due to cost of temporary staffing.
- \$1.2M was paid on the Medicare loan.
- Avg Daily Census; saw significant increase.

CEO Jensen reported Washington State Hospital Association will be heavily communicating to the media the loss of Q1 revenue in Washington hospitals.

GHCH Board Foundation Report

Commissioner Thomas provided report on the July Board Foundation meetings. Of note;

- Quarterly financial investment report was received. The market is showing a very slight increase.
- Monthly Foundation financial report was received.

- Last month's request for funding two ureteroscopes for the OR was approved via email voting due to a lack of quorum at the June meeting. The funding request was confirmed.
- Mr. Foley provided an overview of Spending Policy FD-002 and highlighted how the spending amount is calculated each year and actions the Board needs to take when approving requests.
- The new Controller for the organization was introduced, Angela Thiery.
- Discussion continued on offering additional scholarships through the Foundation. An adhoc team was convened who will conduct research and report back to the Board.
- The event software contract has been fully executed. Hospital accounting personnel have completed the banking set up. Next steps will be for set up of the general account and database.

Executive Suite Summary Report

Submitted was the Executive Suite Summary Report, as well as the HMG Provider Report for July. Of note;

- Staffing continues to be a challenge. The organization continues to recruit and hire new RNs.
- COVID continues to negatively affect the community and staff.

OLD BUSINESS

None.

NEW BUSINESS

Board Education

The August Board Education selected is Call Center Resolutions presented by Brad Wallace, Director of IT and Elizabeth Tschimperle, Exec. Director of HRH Medical Group.

GOOD OF THE ORDER

None.

PUBLIC COMMENT – General Topics

Chairman Bruce reported no public comments were received in advance of the meeting. Chairman Bruce opened the meeting to accept public comment on topics discussed in the meeting. No comments were brought forward.

ADJOURNMENT

Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.

The meeting adjourned at 7:00pm.

MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 23rd day of August, 2022.

ATTEST:



Cindy Reynolds
Executive Assistant



Commissioner Thomas
Board Secretary