

**HARBOR REGIONAL HEALTH COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
June 22, 2023**

COMMISSIONERS (Voting)

- (X) Michael Bruce, District 2
- (X) Chris Thomas, District 1
- (X) Scott Dilley, At Large 2
- (X) Lynn Csernotta, District 3
- (X) David Quigg, At Large 1
- (X) Andrew Bickar, District 4
- (X) John Shaw, District 5

OTHERS (Non-Voting)

- (X) Tom Jensen, CEO
- (X) Niall Foley, CFO
- (X) Dr. Anne Marie Wong, CMO
- (X) Dori Unterseher, CNO
- (X) Elizabeth Tschimperle, Exec. Dir. HMG
- (X) Chris Majors, Director Public Relations
- () Dr. Charles Best , Chief of Staff
- () Dr. Eric Wepler, Chief of Staff Elect
- (X) Cindy Reynolds, Exec. Asst.

Members of the Public

EDUCATION

No June Board Education due to Commissioner's participation in the June WSHA Rural Hospital Conference.

CALL TO ORDER

Chairman Bruce called the meeting to order at 1:02p. Today's meeting was conducted via Zoom. A public location was provided at Timberland Library in Aberdeen for viewing the meeting.

PATIENT STORY

Commissioner Csernotta shared two stories; one from a patient and one from an internal customer.

PUBLIC COMMENT

Chairman Bruce opened the meeting to receive public comment relating to agenda topics. No comments were brought forward.

CONSENT AGENDA

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of May 23, 2023.

ACTION: A motion was made by Commissioner Quigg, seconded by Commissioner Csernotta, and unanimously carried to approve the Consent Agenda.

BOARD DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the June Medical Staff Credentialing Report for Board review and approval.

ACTION: A motion was made by Commissioner Thomas, seconded by Commissioner Dilley, and unanimously carried to approve the June Credentials Report.

MEC Waiver of Board Certification

The Medical Executive Committee (MEC) submitted a recommendation to the Board to grant a request to waive board certification for two providers. These requests have been fully vetted through the Credentials and Medical Executive Committees.

ACTION: A motion was made by Commissioner Thomas, seconded by Commissioner Quigg, and unanimously carried to approve the MEC request to waive board certification as submitted.

Chairman's Report

WSHA Rural Hospital Conference

The WSHA Rural Hospital Conference is scheduled for June 26-28 in Lake Chelan, WA. Travel packets have been provided to the Commissioners.

WSHA Governance Education

Commissioners were reminded to participate in continuing governance education through the WSHA portal.

COMMITTEE REPORTS

Board Quality Report

Commissioner Quigg provided report on the June Board Quality Committee meeting. Of note;

- The Committee welcomed the new Director of Cardiac Catheterization Lab.
- Reports for standing items were received;
 - Quality, Risk, and Compliance;
 - the Medical Unit is piloting a program to minimize the risk of falls.
 - The complaint and grievances report was presented and reviewed.
 - DOH conducted an inspection of the xray equipment. The report is pending.
 - Sepsis; compliance continues within range.
 - Emergency Operations; positive comments from ED patients are on the rise.
 - Quality Assurance Cardiac Cath Lab; there is opportunity to market and grow this service.
 - Code Blue

Board Finance Report

Commissioner Dilley provided report on the June Board Finance Committee meeting. Of note;

2022 Consolidated Audit of Financial Statements:

CONFIDENTIALITY; The recognition of the sensitivity of quality control and quality improvement information is of primary importance. All Quality Improvement and/or Quality Control information, written or electronic, shall be entitled to all the privileges and immunities afforded under law including those privileges and immunities established under Washington's RCW 4.24 and 7.41.

Report was received from the Auditors on the Independent Auditors and Consolidated Financial Statement with Supplementary Information for 2022 as well as the required Communications Letter.

Highlights for May 2023:

- (+) Surgical Volumes
 - IP cases up 36% from target
 - Minutes up 35% from budget
 - OP cases up 3% from target
 - Minutes up 13% from budget
- (+) Inpatient Acute Volumes
 - Acute admissions up 13% from target; up 20% from PYTD

Consolidated Financial Summary:

Net Operating Revenue:	\$ 9,615,583
Total EBIDA Expenses:	\$ 9,753,068
EBIDA Gain (Loss)	\$ (137,485)
Net Operating Gain (Loss):	\$ (512,623)
Net Income Gain (Loss):	\$ (531,045)

Financials / Statistics:

- Costs to provide services have continued to significantly increase since the onset of COVID. Travel agency expenses continue to be the largest challenge.
- The Medicare population in our community has grown from 46% of our volume to 52% in 2023. Medicare does not pay at cost. The set reimbursement rates negotiated with MCO and commercial payors in prior years do not keep up with the cost increases.
- Days Cash on Hand; 44 days
- Days in AR; under 65 day although higher than preferred

GHCH Board Foundation Report

Commissioner Thomas provided report on the June Board Foundation Committee meetings. Of note;

- June financials were presented and reviewed.
- Discussion was led by the Treasurer relating to steps being taken to streamline and improve internal financial processes.
- A request for funding was approved to adjust the balance sheet for restricted funds that were expended in prior years and to reimburse the hospital for CCU beds purchased.
- A query was made and the Committee agreed to continue monthly meetings via zoom.

Executive Suite Summary Report

Submitted was the Executive Suite Summary Report, as well as the HMG Provider Report for June. Of note;

- CEO Jensen reported on the community group visit in Ocean Shores. CEO Jensen and Commissioner Dilley provided a financial presentation to the group and led a time of discussion including question and answer with the group.

OLD BUSINESS

None.

NEW BUSINESS

GOOD OF THE ORDER

Commissioner Quigg made recommendation to send a card from the Board to those long term employees retiring from the organization.

PUBLIC COMMENT – General Topics

Chairman Bruce reported no public comments were received in advance of the meeting. Chairman Bruce opened the meeting to accept public comment on topics discussed in the meeting. No comments were brought forward.

ADJOURNMENT

Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.

The meeting adjourned at 1:27pm.

MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 25th day of July, 2023.

ATTEST:



Cindy Reynolds
Executive Assistant



Commissioner Thomas
Board Secretary