

**HARBOR REGIONAL HEALTH COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
April 27, 2021**

COMMISSIONERS PRESENT

Michael Bruce, District 2
Becky Walsh, District 5
Chris Thomas, District 1
Scott Dilley, At Large 2
Lynn Csernotta, District 3
David Quigg, At Large 1
Andy Bickar, District 4

OTHERS PRESENT

Dr. Charles Best, Chief of Staff, GHCH
Niall Foley, CFO, GHCH
Tom Jensen, CEO, GHCH
Dr. Anne Marie Wong, CMO
Melanie Brandt, CNO
Chris Majors, Director Public Relations, GHCH
Cindy Reynolds, Exec. Asst., GHCH

ABSENT

Members of the Public

EDUCATION

Mr. David Bain, Director of Plant Services, provided Board Education on the Infrastructure needs within the organization. Reviewed were global needs relating to plant, patient care, non-patient care, and upcoming legislative requirements for House Bill 1257. In addition, needs for each facility within the organization were reviewed.

CALL TO ORDER

Chairman Bruce called the meeting to order at 1:03p. Due to the COVID Pandemic's ongoing restrictions, today's meeting was conducted via Zoom.

CONSENT AGENDA

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of March 23, 2021.

ACTION: A motion was made by Commissioner Walsh, seconded by Commissioner Quigg, and unanimously carried to approve the Consent Agenda.

BOARD DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the April Medical Staff Credentials Report for Board review and approval.

ACTION: A motion was made by Commissioner Quigg seconded by Commissioner Bickar, and unanimously carried to approve the April Medical Staff Credentials Report.

CHAIRMAN / COMMITTEE REPORTS

Chairman's Report

Spring Board Retreat

The Spring Board Retreat is scheduled for May 2-4. Details are forthcoming.

WSHA Governance Education

WSHA is offering the 2021 CEO Safety and Quality Summit scheduled for May 13th from 9:00am – 12:30pm. The hospital will register as an organization and the link will be provided shortly.

Rebranding Project

The Adhoc Rebranding Committee met to discuss the current branding efforts. A report will be provided at the upcoming Board Retreat.

COMMITTEE REPORTS

Board Quality Report

Commissioner Quigg provided report on the April Board Quality Committee meeting. Of note;

- 1) Standing Items of monthly, quarterly, semi-annual reports were received and reviewed.
 - ED Left without Being Seen
 - Blood Use
 - Physical Environment Q1 2021
 - HCAHPS Q1 2021
 - Infection Control Q1 2021
 - Quality Risk and Compliance which included monthly Grievance Report

- 2) In response to the recent DOH and DNV Corrective Action Plans, the following items were reviewed.
 - A. Audit reports were submitted to Board Quality and will continue monthly. Of note;
 - Secure medications
 - Falls
 - Assessments
 - Blood transfusions
 - Pharmacy floor inspection
 - Telemetry function
 - Paralytic with restraint
 - Sitter compliance
 - Expired supplies
 - Nursing Assessment Audits which include:
 - Functional assessments
 - Psychosocial
 - Education assessment
 - Pain assessment
 - Care plans
 - Medication administration
 - Suicidal ideation
 - ED Audits which include:
 - Behavioral restraints
 - Suicidal ideation
 - Boarder patients
 - Elopement assessments

- B. Annual Contract Evaluations: 30 x Tier 1 level contract evaluations were completed. Tier 1 level contracts are those contracts with direct patient contact (primarily staffing contracts) and are reviewed annually.
- C. MEC Quarterly Report: OPPE, FPPE, and Peer Review Q1 2021 report was reviewed. OPPE and FPPE are the provider performance evaluations.
- D. Physical Environment: the Corrective action plan with preventative maintenance audits were reviewed.
- E. Policies: reviewed and approved a group of policies in response to DOH and DNV Corrective Action Plans.

Board Finance Report

Commissioner Thomas provided report on the April Board Finance Committee meeting. Of note;

Highlights for March 2021:

- (+) Outpatient Volumes
 - ED visits 6% above PY MTD
 - OP Surgical cases above target 39% MTD
 - Radiology visits 26% above PY MTD
 - RHC clinic visits 10% above PY MTD
 - Specialty clinic visits 21% PY MTD
- (+) COVID Expenditures
 - Monthly COVID costs for March halved from 2020 rate
 - COVID related FTEs down to 10 in March compared to trend of 30+ in 2020
- (-) IP Acute Volumes
 - Admissions 16% below target MTD; 17% below target YTD
 - Patient Days 21% below target MTD and 17% below target YTD

Consolidated Financial Summary:

Net Operating Revenue:	\$	8,444,315
Total EBIDA Expenses:	\$	7,457,770
EBIDA Gain (Loss)	\$	986,545
Net Operating Gain (Loss):	\$	553,039
Net Income Gain (Loss):	\$	742,491

Financials / Statistics: need to update

- March was a good month compared to recent trend.
- COVID expenditures declined (labor, lab and courier costs, etc.).
- Outpatient volumes in most areas increased.
- Expenses were well controlled in March.

- Gross revenue improved from trend due to jump in OP utilization.
- An insurance stop loss payment was received; \$350k.
- Days cash on hand stabilized in Q1.
- Days in AR continue to improve, below 65 days.

It was reported there is \$8.5 billion in federal stimulus earmarked for rural providers, however it is still unknown how or when these funds will be disbursed.

GHCH Board Foundation Report

Commissioner Walsh provided report on the April Board Foundation meeting. Of note;

- Mr. Glasgow presented the March 2021 financials (see financials for details).

Highlights for March 2021:

Cash and Other Assets;	\$ 8,037,098
Revenue;	\$ 162,636
Expenses;	\$ 134
Net income (Loss);	\$ 162,502

- \$775 in donations was received.
- The quarterly financial investment update was provided. No market adjustments were suggested at this time.
- A request for funding was approved to provide fresh produce to families identified through the clinics. The vendor will be asked to provide recipes to families and to customize the distribution to better fit the family size.
- Hospital update was provided by the CEO.
- Mr. Glasgow will be honored at the May Board Foundation meeting. He has completed 12 years of service on the Board and will be missed.
- The Board discussed hospital staffing and recruitment concerns. It was noted during the discussion there is a state/nation-wide shortage of staff and clinicians.
- The hospital will be offering a RN and CNA Program this summer.
- A digital media campaign update was provided.
- There will be a small dedication ceremony scheduled when the East Campus monument sign is installed in honor of previous Foundation donors.

Executive Suite Summary Report

Submitted was the Executive Suite Summary Report, as well as the HMG Provider Report for April.

Of note;

- The budget proviso went through legislature on Saturday with an added caveat requiring the hospital to add single bed certification.
- Appreciation was expressed to the Rebranding Team for their work. The next step is to engage a team for a Mission, Vision, and Values refresh. This team will commence in May and will be led by Mr. Chris Majors, Director of Marketing and Public Relations.

OLD BUSINESS

None.

NEW BUSINESS

Board Education

The May Board Education will be Quality Core Measures, Part 2 presented by Mr. Jason Halstead, Director of Quality, Risk and Compliance.

GOOD OF THE ORDER

None.

PUBLIC COMMENT – General Topics

Chairman Bruce reported no public questions or comments were received in advance of the meeting.

ADJOURNMENT

Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.

The meeting adjourned at 1:51 pm.

MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 25th day of May, 2021.

ATTEST:



Cindy Reynolds
Executive Assistant



Commissioner Walsh
Board Secretary