

**HARBOR REGIONAL HEALTH COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
February 27, 2024**

COMMISSIONERS (Voting)

(X) Michael Bruce, District 2
(X) Chris Thomas, District 1
(X) Scott Dilley, At Large 2
(X) Lynn Csernotta, District 3
(X) David Quigg, At Large 1
() Andrew Bickar, District 4
(X) John Shaw, District 5

OTHERS (Non-Voting)

(X) Tom Jensen, CEO
(X) Niall Foley, CFO
(X) Julie Feller, Exec. Director Human Resources
(X) Dr. Anne Marie Wong, CMO
(X) Dori Unterseher, CNO
() Elizabeth Tschimperle, Exec. Dir. HMG
(X) Chris Majors, Director Public Relations
() Dr. Charles Best, Chief of Staff
() Dr. Eric Wepler, Chief of Staff Elect
(X) Paula Lorenz, Executive Assistant, GHCH
(X) Dick Snider, VitalSolutions

Members of the Public
Richard Wells – Ocean Shores
W Dan Miller

CALL TO ORDER

Chairman Bruce called the meeting to order at 1:01pm. Today's meeting was conducted via Zoom.

EDUCATION

Board Education – Elective PCI – Dick Snyder with VitalSolutions presented.

PATIENT STORY

Patient story was shared by Commissioner Csernotta.

PUBLIC COMMENT

Chairman Bruce opened the meeting to receive public comment relating to agenda topics. No comments were brought forward or received in advance of the meeting.

COINSENT AGENDA

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of January 23, 2024.

ACTION: A motion was made by Commissioner Quigg, seconded by Commissioner Dilley, and unanimously carried to approve the Consent Agenda.

BOARD DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the February Medical Staff Credentialing Report for Board review and approval. The Credentials and Medical Executive Committees have performed due diligence in review and have approved the credentialing report.

ACTION: A motion was made by Commissioner Thomas, seconded by Commissioner Csernotta, and unanimously carried to approve the February Credentials Report.

Chairman's Report

- Chairman Bruce shared a reminder that we will have our education retreat at Alderbrook Resort on March 17 – 19, 2024. Reminder to get your February timecards by end of day tomorrow.
- Teddy Bear Fundraiser
Chairman Bruce shared last month that he was turning 70 years old and that if anyone would like to send him a birthday card, he would donate \$5 for each card he received toward this fundraiser. He received 100 cards, and will write the donation check. He asked the other commissioners to donate to the teddy bear fund if they are interested, Chris can send the link.

COMMITTEE REPORTS

Board Quality Report

Commissioner Csernotta provided a reports on the February Board Quality Committee meetings. Of note;

- Reports for standing items in February were received;
 - Quality, Risk, Compliance. They have hired two new staff.
 - Proposed Change of QSC Reporting Schedule
 - Patient Safety Meeting
 - Ethics Committee Meeting
 - Policy Management Compliance
 - Medication Safety
 - Nursing Outcomes
 - Family Birth Center
 - Human Resources
 - Mortality Rate
 - Annual Organizational Plan - Approved
 - Annual Exposure Control Plan - Approved
 - Annual Infection Control Policy & Procedure - Approved

Board Finance Report

Commissioner Dilley provided a report on the February Board Finance Committee meeting. Of note; Every year at the February Board Finance Meetings the December and January financials are reviewed.

Highlights for December 2023: (Unaudited)

- (+/-) Inpatient Volumes
 - Acute admissions up 15% from target
 - Inpatient surgical cases up 23% from target
 - CDU admissions up 14% from target
- (+/-) Outpatient Volumes
 - Emergency visits up 11% from target
 - OP surgical cases up 3% from target
 - RHC clinic visits up 45% from target

- HMG Specialty clinic visits down 21% from target
- Radiology visits down 12% from target
- (-) Labor Costs
 - Labor costs up \$3.6M or 5.9% from budget YTD
 - Up \$1.1M or 1.8% from PYTD
 - Physician Fees up \$1.9M or 18.4% from PYTD

Consolidated Financial Summary:

Net Operating Revenue:	\$ 6,300,505
Total EBIDA Expenses:	\$ 8,654,081
EBIDA Gain (Loss)	\$(2,353,576)
Net Operating Gain (Loss):	\$(2,730,717)
Net Income Gain (Loss):	\$(2,278,352)

Highlights for January 2024:

- (+/-) Inpatient Volumes
 - Acute admissions up 5% from target
 - CDU admissions up 58% from target
 - Observation stays down 13% from target
 - Inpatient surgical cases down 17% from target
 - Acute patient days up 13% from target
 - Medicare LOS up 19% from target
- (+/-) Outpatient Volumes
 - Total outpatient registrations up 12% from target
 - Emergency visits up 5% from target
 - RHC clinic visits up 25% from target
 - HMG Specialty clinic visits down 27% from target; down 9% from PYMTD

Consolidated Financial Summary:

Net Operating Revenue:	\$ 9,892,286
Total EBIDA Expenses:	\$ 9,432,821
EBIDA Gain (Loss)	\$ 459,465
Net Operating Gain (Loss):	\$ 84,616
Net Income Gain (Loss):	\$ 137,289

Discussion of the annual SNAP Program, approval and payments will be delayed, but payment amount looks good for us.

GHCH Board Foundation Report

Commissioner Thomas provided a report on the January Board Foundation meetings. Of note; Every year at the February Board Foundation Meetings the December and January financials are reviewed.

Highlights from the December Foundation Financials included;

- Treasurer's report was received.

Highlights for December 2023:

Cash and Other Assets;	\$ 8,445,767
Revenue;	\$ 412,987
Expenses;	\$ 26
Net income (Loss);	\$ 412,961

Highlights from the January Foundation Financials included;

- Treasurer's report was received.

Highlights for January 2024:

Cash and Other Assets;	\$ 8,351,659
Revenue;	\$ 21,176
Expenses;	\$ 10
Net income (Loss);	\$ 21,266

- Hunter Larson presented our investment report.
- We had a discussion with the CFO, and made a motion to move three restricted funds to the unrestricted funds.
- We will move out meeting in May from Memorial Day to the week earlier.

ADMINISTRATION

Executive Suite Summary Report

Submitted was the Executive Suite Summary Report. Of note;

- Tom shared that the MRI project is underway and the contractor was awarded. It will be a new MRI machine within the hospital.
- There was a large cyber attached to ChangeHealthcare / Optum who provides our billing, coding, and other services. It looks like this will be down for a few weeks. Everything related to revenue cycle and cash flow have been effected. Our network systems were not affected. We are working with other agencies to keep cash flow coming until this is resolved. Patients may make cash or check payments at the hospital, or send checks to the address on the statement. Discussed how we will extend grace periods for billing due dates.

HMG Provider Recruiting

- Report attached.

OLD BUSINESS

None.

NEW BUSINESS

None.

GOOD OF THE ORDER

None.

PUBLIC COMMENT – General Topics

Chairman Bruce opened the meeting to accept public comment on topics discussed in the meeting.

- Richard Wells, Ocean Shores – Asked for clarification on the financials. Commissioner Dilley and Niall Foley, CFO clarified.

ADJOURNMENT

Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.

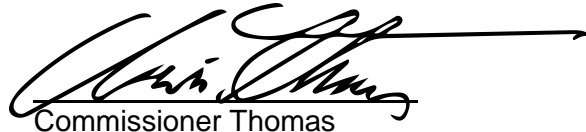
The meeting adjourned at 1:48pm.

MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 26th day of March, 2024.

ATTEST:



Paula Lorenz
Executive Assistant



Commissioner Thomas
Board Secretary