

**GRAYS HARBOR COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
January 26, 2021**

COMMISSIONERS PRESENT

Michael Bruce, District 2
Becky Walsh, District 5
Chris Thomas, District 1
Scott Dilley, At Large 2
Lynn Csernotta, District 3
David Quigg, At Large 1
Andy Bickar, District 4

OTHERS PRESENT

Niall Foley, CFO, GHCH
Tom Jensen, CEO, GHCH
Dr. Rachel Sell, Chief of Staff Elect
Dr. Anne Marie Wong, CMO
Melanie Brandt, CNO
Elizabeth Tschimperle, Exec. Dir. HMG
Chris Majors, Director Public Relations, GHCH
Cindy Reynolds, Exec. Asst., GHCH

ABSENT

Members of the Public

EDUCATION

Ms. Acela Tejedor-Torres, Supervisor of HIM, provided a thorough and fascinating presentation on the Health Information Management department functions. Included was the process a patient chart follows from beginning to end. Following the presentation, Ms. Torres fielded questions from Commissioners. At this time, the hospital is on a separate EMR system from the clinics. The HIM Department oversees records for hospital patients. HMG has their own HIM Department. Although both are on a hybrid model that includes electronic medical record and paper documents, in the end, all documents are stored electronically.

CALL TO ORDER

Chairman Bruce called the meeting to order at 6:01p. Due to the COVID Pandemic's ongoing restrictions, today's meeting was conducted via Zoom.

CONSENT AGENDA

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of December 22, 2020.

ACTION: A motion was made by Commissioner Quigg, seconded by Commissioner Bickar, and unanimously carried to approve the Consent Agenda.

BOARD DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the January Medical Staff Credentials Report for Board review and approval.

ACTION: A motion was made by Commissioner Walsh, seconded by Commissioner Dilley, and unanimously carried to approve the January Credentials Report.

CHAIRMAN / COMMITTEE REPORTS

Chairman's Report

Board Committee Chairs

Chairman Bruce brought forward the recommendation for the current Board Committee Commissioners to continue in their respective roles for 2021.

Board Quality: Commissioner David Quigg, Chair
Commissioner Walsh, Supporting
Commissioner Csernotta, Supporting

Board Finance: Commissioner Thomas, Chair
Commissioner Bickar, Supporting
Commissioner Dilley, Supporting

Board Foundation: Commissioner Walsh, Supporting
Commissioner Thomas, Supporting
Commissioner Csernotta, Supporting

ACTION: The Board of Commissioners agreed to accept the recommendation and unanimously passed to approve the recommendation as presented.

Board Foundation

Chairman Bruce brought forward a letter of recommendation from the Hospital Board to the Hospital Foundation to renew term limits for Commissioners serving on this committee as follows:

Re-appointment of Commissioner Becky Walsh	Term 2020 – 2023
Re-appointment of Commissioner Chris Thomas	Term 2021 – 2024

ACTION: A motion was made by Commissioner Csernotta, seconded by Commissioner Quigg, and unanimously carried to approve the reappointment of Commissioner Walsh and Commissioner Thomas to the Board Foundation as presented.

Board Foundation Membership

Chairman Bruce brought forward a letter received from the Board Foundation requesting reappointment of Dr. John Eiland for the three year term of 2021 – 2024. Resignation was received from Valerie Norwood effective February 19, 2021.

ACTION: A motion was made by Commissioner Wash, seconded by Commissioner Thomas, and unanimously carried to approve the term extension of Dr. John Eiland for 2021 through 2024 on the Board Foundation.

Chairman Bruce stated when Commissioners are unable to attend their respective Board Committee meetings, they should contact other Commissioners to cover in their absence. Chairman Bruce will be available as a fallback.

Lighting The Way Legend 2020

Chairman Bruce brought forward the hospital is celebrating the Lighting the Way Legend on Thursday, January 28 at 10am via Zoom. Inquiry was made as to which three Commissioners

would like to participate in this ceremony. Commissioners Csernotta, Bickar, and Quigg responded with acceptance to attend. The Zoom link will be provided for the celebration.

2020 Service Highlights

Chairman Bruce presented the 2020 Hospital Service Highlights. Of note;

- 135,817 total patient visits, a 9% decrease due to COVID-19 pandemic
 - 2,813 inpatient admissions, down 8%
 - 19,487 Emergency Room visits, down 22%
 - 113,517 outpatient visits, down 9%
- Delivered 347 babies, 2% increase over 2019
- 289 trauma cases, a 16% increase over 2019

Chairman Bruce stated the above statistics, along with tonight's education slide deck, and the 2021 Board Listing will be sent to the Commissioners.

COMMITTEE REPORTS

Board Quality Report

Commissioner Quigg provided report on the January Board Quality Committee meeting. Of note;

- The 2021 Chief of Staff and Chief of Staff Elect were welcomed to the Committee.
- The Adhoc HCAHPS Committee continues to meet. Commissioner Csernotta serves on this team.
- Any recommendations from the Dept. of Health investigation will be reviewed by this Board for oversight.
- As a Board of Commissioners 2020-21 measure, Emergency Department Left Without Being Seen data continues to be reviewed monthly.
- John Warring, Interim Director of the Laboratory, reported the hospital has acquired COVID testing equipment that will be able to perform COVID tests in house in addition to other tests. Use of this equipment will decrease COVID results turnaround time from 72 hours to 12-24 hours (inpatients and select ED patients only). All others will continue to be sent to UW for the foreseeable future. The laboratory supplies are on allocation which could delay testing.
- The Strategic Dashboard showed that patient falls increased primarily on isolation patients. Staff have been working hard to be as proactive as possible although it takes extra time to don appropriate isolation PPE.
- DNV conducted the hospital's annual survey on Monday and Tuesday this week. This will be our last survey in NIAHO as we will start moving to ISO.

Board Finance Report

There was no January Board Finance meeting. Mr. Foley reported preliminary results.

Commissioner Quigg inquired whether the hospital is reimbursed for COVID testing. Mr. Foley responded there is reimbursement for the resources required to administer the nasal test. The patient sees no cost for the service. Vaccinations will be reimbursed for the resources required to administer the vaccine. The vaccine is at no cost to the facility.

Commissioner Bickar inquired what percentage of employees have been vaccinated to date. Mr. Jensen responded close to 65%.

GHCH Board Foundation Report

Commissioner Walsh provided report on the December and January Board Foundation meetings. Of note;

December 2020:

- Welcomed two new members to the Foundation.
- 1000 people were reached in the digital media campaign.
- \$4000 was received in donations.

January 2021:

- November financials were reported. December financials were in the process of year end finalization.
- \$125 was received in donations.
- Committee Officers were elected.
- Mr. Glasgow, previous Treasurer, will be serving on the Board through May 2021. In preparation of his exit, he is conducting an in depth review of the Foundation accounts including restricted and designated funds. Mr. Glasgow will be spending the next several months working with the newly elected Treasurer.
- A letter of resignation was received from a Board member.
- The committee discussed the upcoming MRI Project.

Executive Suite Summary Report

Submitted was the Executive Suite Summary Report, as well as the HMG Provider Report for January. Of note;

- The Department of Health is on site conducting an investigation driven by a complaint received.
- DNV conducted the hospital's annual survey on Monday and Tuesday this week.
- Cardiac services have been temporarily suspended/closed. The cardiac care vendor is working through a resolution which could take 2-3 plus weeks.

OLD BUSINESS

None.

NEW BUSINESS

Board Education

The February Board Education will be decided at a later date.

GOOD OF THE ORDER

None.

PUBLIC COMMENT – General Topics

Chairman Bruce reported no public questions or comments were received in advance of the meeting.

ADJOURNMENT

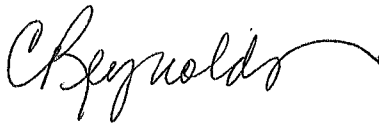
Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.

The meeting adjourned at 6:53 pm.

MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 23rd day of February, 2021.

ATTEST:



Cindy Reynolds
Executive Assistant



Commissioner Walsh
Board Secretary