

**GRAYS HARBOR COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
August 25, 2015**

COMMISSIONERS PRESENT

Andrew Bickar, District 4
Armando Juarez, Jr, District 2
Miles Longenbaugh, District 3
Pete Scroggs, District 5
Robert Torgerson, At Large 1
Maryann Welch, District 1

ABSENT

Ryan Farrer, At Large 2

OTHERS PRESENT

Tom Jensen, CEO, GHCH
Joe Vessey, CFO, GHCH
Teresa Ramirez, Executive Assistant, GHCH
Members of the Public

GUEST

Kris Morrison, Director of Quality, Risk & Compliance

EDUCATION

Kris Morrison, Director of Quality, Risk & Compliance, provided a presentation on the 2015 Quality Assurance / Performance Improvement Plan.

CALL TO ORDER

Chairman Maryann Welch called the meeting to order at 1:10 pm.

PUBLIC COMMENT – Agenda

Commissioner Welch opened the meeting to members of the public for comment regarding topics listed on the agenda.

CONSENT AGENDA

Minutes

The Minutes of July 28, 2015 Hospital Board meeting were reviewed by the Board.

Action: A motion was made by Commissioner Scroggs, seconded by Commissioner Longenbaugh and unanimously carried to approve the Minutes of July 28, 2015 Hospital meeting.

DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the Medical Staff Credentialing Report.

Action: A motion was made by Commissioner Welch, seconded by Commissioner Juarez, and unanimously carried to approve appointment of Terry Cox as Provisional Allied Health Processional, for a period of one year in the Specialty of Dental Assistant.

Action: A motion was made by Commissioner Bickar, seconded by Commissioner Longenbaugh, and unanimously carried to approve appointment of Tracey Harbert, MD, as Provisional Staff for a period of one year in the Specialty of Pathology.

Action: A motion was made by Commissioner Juarez, seconded by Commissioner Longenbaugh, and unanimously carried to approve additional privileges of circumcision of newborns for Carmen Briones, MD, Pediatrics.

Action: A motion was made by Commissioner Bickar, seconded by Commissioner Juarez, and unanimously carried to approve additional privileges of circumcision of newborns for Maria Martinez, DO, Pediatrics.

COMMITTEE REPORTS

Board Quality Report

Submitted were the Minutes of July 21, 2015 Board Quality Committee meeting. Commissioner Scroggs brought forward highlights from the August 18, 2015 meeting; of note:

- Discussions have been held with MultiCare regarding efforts to improve some of the metrics on the dashboard, with MultiCare sympathizing and acknowledging their own set of challenges that exist. Dr. Farrer indicated that brainstorming is taking place among physicians in order to identify strategies they can do on their part to help improve scores.
- Daniel San Martin, Patient Advocate, is moving on to another position within the Quality Department. In the transition period, patient concerns will be split among other staff within the department, which may slow down the timeframe in which some of the issues are being resolved.
- Information was provided on the 2015 Failure Modes & Effects Analysis (FMEA) that was conducted on high risk clinical alarms.

Action: A motion was made by Commissioner Scroggs, seconded by Commissioner Torgerson and unanimously carried to accept the July 21, 2015 Board Quality Minutes.

Board Finance Report

Submitted were the Minutes of July 23, 2015 Board Finance Committee meeting. Commissioner Longenbaugh brought forward highlights from the August 20, 2015 meeting; of note:

- Overall, the Hospital was \$844k in the black year-to-date for July. A significant debt payment was due on the bonds and census was down.
- 2016 Budget Assumptions; Anticipated are less inpatient volumes and more outpatient visits. Increased volumes of patients visiting HMG clinics is projected - upwards of 30% increase in growth. Basic inflation is factored into the budget. The dollar amount for capital improvement is yet unknown; however, Mr. Vessey will be obtaining more information, as it will be a deciding factor on a levy.
- The Alvarez & Marsal Report was reviewed, with several improvement areas identified. Also noted in the report were efforts already put into place to meet future bond covenants, e.g. PHD, renegotiation of Medicaid contracts, etc. Everything the hospital is doing is heading the organization in the right direction.

CHAIR REPORT

Bylaws Committee

Commissioners Scroggs and Longenbaugh will be participating with Commissioner Welch on the Bylaws Committee. Hospital and PHD Bylaws will be provided for review. The first meeting will be held immediately following the September PHD Board meeting.

WSHA Annual Mtg.

Information has been provided on the Skills Building Workshop on October 6th and WSHA's Annual Meeting on October 7th & 8th. Commissioners were asked to RSVP to Ms. Ramirez as soon as possible.

ADMINISTRATION

Executive Suite Summary

Submitted was the Executive Suite Summary Report for July, 2015.

- The hospital won an award through CALNOC, which demonstrates leadership and line staff's understanding and implementation of high quality expectations. Marketing will be undertaken to recognize the hospital for its accomplishment. A recommendation was made to draft a letter of commendation from the Board to the staff.
- MultiCare CEO Mtg.; This year's meeting proceeded a full year of Mr. Bill Robertson leading MultiCare as the CEO. Mr. Robertson has a strong desire to help GHCH and to coordinate service lines within the community. Next month, tele-intensivist services will begin with MultiCare.

2016 Strategic Plan

Submitted were the 2016 Strategic Plan and High Level Strategies.

- High Level Strategies outline efforts to be undertaken by leadership and staff to meet targets within the strategic plan. Individual action plans are then drafted to meet the high level strategies. Each quarter the Executives review and report out on progress of each line item on their action plans. Some of the targets are self-imposed, while others are state and national targets. A recommendation was made to include last year's scores as comparative information against current data.
- The strategic plan is directly related to building the budget.

OLD BUSINESS

None

NEW BUSINESS

Board education next month will be on the Hospital's efforts around emergency preparedness.

PUBLIC COMMENT – General

Ms. Welch opened the meeting to public comment from members of the community regarding issues that were not part of the agenda.

NEXT MEETING

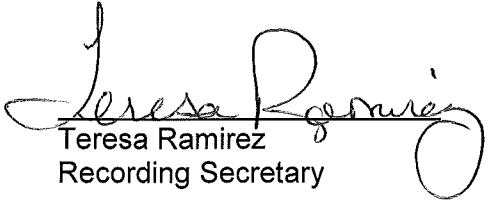
Tuesday, September 22; 6:00pm.

ADJOURNMENT

The meeting was adjourned at 1:31 p.m.

APPROVED AND ADOPTED THIS 22nd day of September, 2015.

ATTEST:


Teresa Ramirez
Recording Secretary


Robert Torgerson
Board Secretary