

**GRAYS HARBOR COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
October 25, 2016**

COMMISSIONERS PRESENT

Andrew Bickar, District 4
Miles Longenbaugh, District 3
Pete Scroggs, At Large
Robert Torgerson, At Large 1
Becky Walsh, District 5
Maryann Welch, District 1

OTHERS PRESENT

Tom Jensen, CEO, GHCH
Joe Vessey, CFO, GHCH
Teresa Ramirez, Executive Assistant, GHCH
Members of the Public

ABSENT

Armando Juarez, Jr, District 2 (excused)

CALL TO ORDER

President Maryann Welch called the meeting to order at 1:00 p.m.

Absences

Commissioner Armando Juarez notified President Welch that he is unable to attend today's meeting.

Action: A motion was made by Commissioner Bickar, seconded by Commissioner Walsh and unanimously carried to approve the excused absence for Commissioner Juarez.

Public Comment – Agenda Topics

President Welch opened the meeting to members of the public for comment regarding topics listed on the agenda.

EDUCATION

A presentation was provided on Value Based Purchasing, by Kris Morrison, Quality, Risk & Compliance Director.

CONSENT AGENDA

Minutes

- Minutes of September 27, 2016 Hospital Board meeting.
- Minutes of September 20, 2016 Board Quality Committee meeting.
- Minutes of September 19, 2016 Board Finance Committee meeting.

Action: A motion was made by Commissioner Scroggs, seconded by Commissioner Bickar and unanimously carried to approve the Consent Agenda.

DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the Medical Staff Credentialing Report.

ACTION: A motion was made by Commissioner Scroggs, seconded by Commissioner Walsh, and unanimously carried to approve appointment of Natalie Gilbert, DO as Provisional Staff for a period of one year in the Specialty of Emergency Medicine.

ACTION: A motion was made by Commissioner Scroggs, seconded by Commissioner Longenbaugh, and unanimously carried to approve appointment of Daniel Sheffield, DO, as Provisional Staff for a period of one year in the Specialty of Emergency Medicine.

ACTION: A motion was made by Commissioner Walsh, seconded by Commissioner Bickar, and unanimously carried to approve appointment of Shawna Brown, PPCNP, as Provisional Staff for a period of one year in the Specialty of Pediatrics.

ACTION: A motion was made by Commissioner Torgerson, seconded by Commissioner Scroggs, and unanimously carried to approve reappointment of Steven Hutton, MD, as Active Emeritus Staff for a period of two years in the Specialty of Pediatrics.

ACTION: A motion was made by Commissioner Walsh, seconded by Commissioner Scroggs, and unanimously carried to approve appointment of Jaekyung Song, MD, as Active Staff for a period of one year in the Specialty of FM/Hospitalist.

ACTION: A motion was made by Commissioner Bickar, seconded by Commissioner Walsh, and unanimously carried to approve appointment of Jennifer First, AGACNP, as Provisional Staff for a period of one year in the Specialty of Hospitalist.

ACTION: A motion was made by Commissioner Scroggs, seconded by Commissioner Bickar, and unanimously carried to approve reappointment of Philip Gibbs, MD, as Active Staff for a period of two years in the Specialty of IM/Cardiology.

ACTION: A motion was made by Commissioner Torgerson, seconded by Commissioner Walsh, and unanimously carried to approve appointment of Trenton Sensiba, MD, as Provisional Staff for a period of one year in the Specialty of Internal Medicine.

ACTION: A motion was made by Commissioner Scroggs, seconded by Commissioner Bickar, and unanimously carried to approve appointment of Natalie Zering, PA-C, as Provisional Staff for a period of one year in the Specialty of Hospitalist.

ACTION: A motion was made by Commissioner Scroggs, seconded by Commissioner Longenbaugh, and unanimously carried to approve appointment of Barbara Blankenship, MD, as Consulting Staff for a period of one year in the Specialty of Teleradiology.

ACTION: A motion was made by Commissioner Scroggs, seconded by Commissioner Walsh, and unanimously carried to approve reappointment of Francois Cady, MD, as Consulting Staff for a period of two years in the Specialty of Pathology.

ACTION: A motion was made by Commissioner Walsh, seconded by Commissioner Longenbaugh, and unanimously carried to approve reappointment of Nisreen Fidda, MD, as Consulting Staff for a period of two years in the Specialty of Pathology.

ACTION: A motion was made by Commissioner Scroggs, seconded by Commissioner Torgerson, and unanimously carried to approve appointment of Elizabeth Kehr, MD, as Consulting Staff for a period of one year in the Specialty of Pathology.

ACTION: A motion was made by Commissioner Walsh, seconded by Commissioner Scroggs, and unanimously carried to approve a Change of Status for Muhammad Ayub, MD, from Locums to Provisional Active for a period of one year in the Specialty of IM/Hospitalist.

COMMITTEE REPORTS

Board Quality Report

Commissioner Scroggs provided report on the October meeting, with information encompassing:

- Education provided by Julie Cavendish, ED Clinical/Program Manager, on Door to ECG.
- CipherHealth discharge phone calls.
- Environment of Care and the increase in code grays.
- Workplace Safety and the correlation between patient handling incidences and mental health patients.
- The reduction in the national standard for responding to patient grievances, from 30 days to 7 days. The Patient Advocate has been doing an outstanding job in meeting the standard 90% of the time.
- The achievement of above national average scores in SEPSIS bundle outcomes.
- The challenges that exist in relation to the provision of care for mental health/combatative patients. It is a problematic issue in which a lack of community resources exists. Plans are underway to provide additional/more in-depth de-escalation training for staff.

Board Finance Report

Commissioner Longenbaugh provided report on the October Board Finance Committee meeting.

- Cash was down significantly, primarily due to recovering losses from last month and a significant amount of cash payables being addressed.
- Patient days were 20% over budget.
- Inpatient Surgeries were up 7% over budget.
- ED volumes were under budget by 2%.
- Net Patient Revenue was up over \$400k for the month.
- Net Income came in at a loss of \$68,958.

Other Committee Business:

- The City of Hoquiam and Fire District No. 2 are requesting to re-engage in a Memorandum of Understanding for another year. Board Finance will re-evaluate where the Hospital District is against the assessed valuations, and further determine whether it is feasible to continue financially supporting other districts.
- The 2017 Hospital Budget was presented for review, in preparation of the Budget Hearing on November 1st. All in, the Hospital is looking at a \$2.5M budget for 2017.
- Resolution 2016-05; Application for Financial Assistance to USDA, was presented for Board approval.

Action: A motion was made by Commissioner Longenbaugh, seconded by Commissioner Torgerson, and unanimously carried to approve Resolution 2016-05; Application for Financial Assistance to USDA.

ADMINISTRATION

Executive Suite Summary

Submitted was the Executive Suite Summary Report.

- Noted, was the hospital's achievement of the **2016 "Achieving Best Care" Award** through the WA State Hospital Association. The hospital is being recognized for its achievements in Patient Safety in the following areas: Catheter Associated Urinary Tract Infections, Central Line Associated Bloodstream Infections, Surgical Site Infections, Falls, Early Elective Deliveries, Pressure Ulcers and Sepsis.
- Medical staff recruiting has been, and is ongoing; from orthopedics to pediatrics to family practice. Dr. Roberson is leaving, which will leave the community with only two orthopedic surgeons. The Hospitalist Program is fully staffed with providers and locums.

OLD BUSINESS

Submitted for review was the draft Hospital Rebranding White Paper that includes a recommendation to convene a committee that is comprised of three board members and five community members. The community members could be enlisted by district or through a variety of other options. It is anticipated that the initiative will begin after the first of the year. Commissioners Walsh, Longenbaugh and Bickar volunteered to serve on the committee.

NEW BUSINESS

Board Education; Telemedicine was selected for Board Education in November.

WSHA Governance Skills Bldg. & Annual Mtg.; Commissioner Walsh brought forward that excellent information and handouts were provided by exceptional speakers on governance. Topics covered fundamental fiduciary duties, role of the board, governance management distinctions, advanced practices for boards, strategic direction, overcoming barriers to population health management, meeting effectiveness, board culture, etc. Commissioner Bickar also mentioned the meaningful education on mental health, and Commissioner Longenbaugh enjoyed the education on population health and the different scenarios in using data to identify reduction of recurring visits in the ED. Commissioner Scroggs brought forward the benefit of hearing about legislative priorities, and a focus this year on the McCleary Hospital development for psychiatric patients.

December Board Meeting; Due to the board meeting date being in close proximity to Christmas, it was agreed that the meeting will be rescheduled to December 20th, immediately following the Board Quality meeting.

Board Finance will discuss moving their meeting to the 15th or 19th. Commissioner Torgerson reported that he will be out of the country for both the December Board Finance and Board meetings.

Employee Forums; The next round of employee forums is scheduled for Nov. 28 @ 10:00a EC / Nov. 29 @ 1:30 WC / Dec. 1 @ 7:30 WC & 3:00 EC.

PUBLIC COMMENT – General

President Welch opened the meeting to public comment from members of the community regarding issues that were not part of the agenda.

NEXT MEETINGS

Budget Hearing - Tuesday, November 1st, 2016 at 1:00 in Conference Room C.

Board Meeting - Tuesday, November 22nd, 2016 at 6:00p in Conference Room C.

EXECUTIVE SESSION

President Welch announced at 2:05p that the Board of Commissioners will hold an Executive Session for no more 25 minutes under RCW 42.30.110 (1) (g) to discuss the Performance Review of the CEO.

ACTION: A motion was made by Commissioner Torgerson, seconded by Commissioner Walsh, and unanimously carried to convene an Executive Session, followed by Commissioners reconvening in public session.

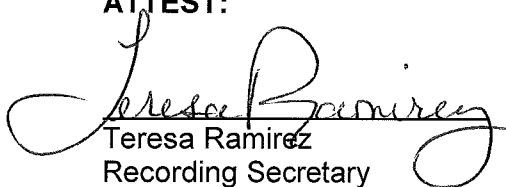
At 2.30p the Executive Session concluded.

ACTION: A motion was made by Commissioner Scroggs, seconded by Commissioner Longenbaugh, and unanimously carried to reconvene the public meeting at 2:30p.

ADJOURNMENT

APPROVED AND ADOPTED THIS 22nd day of November, 2016.

ATTEST:


Teresa Ramirez
Recording Secretary


Robert Torgerson
Board Secretary