

**GRAYS HARBOR COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
May 24, 2016**

COMMISSIONERS PRESENT

Andrew Bickar, District 4
Armando Juarez, Jr, District 2
Miles Longenbaugh, District 3
Robert Torgerson, At Large 1
Becky Walsh, District 5
Maryann Welch, District 1

OTHERS PRESENT

Tom Jensen, CEO, GHCH
Joe Vessey, CFO, GHCH
Teresa Ramirez, Executive Assistant, GHCH
Members of the Public

ABSENT

Pete Scroggs, At Large

CALL TO ORDER

President Maryann Welch called the meeting to order at 6:00p.

PUBLIC COMMENT – Agenda

President Welch opened the meeting to members of the public for comment regarding topics listed on the agenda.

BOARD EDUCATION

Education was provided on Meaningful Use by Larry Kahl, COO, Brad Wallace, IT Director, and Jarod Braaten, Clinical Informatics Nurse.

CONSENT AGENDA

Minutes

- Minutes of April 26, 2016 Hospital Board meeting.
- Minutes of April 19, 2016 Board Quality Committee meeting.
- Minutes of April 21, 2016 Board Finance Committee meeting.

Action: A motion was made by Commissioner Bickar, seconded by Commissioner Walsh and unanimously carried to approve the Consent Agenda.

DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the Medical Staff Credentialing Report.

ACTION: A motion was made by Commissioner Longenbaugh, seconded by Commissioner Juarez, and unanimously carried to approve appointment of Heather Ambrust, ARNP, as a Provisional Allied Health Professional, for a period of one year in the Specialty of Family Practice.

ACTION: A motion was made by Commissioner Torgerson, seconded by Commissioner Walsh, and unanimously carried to approve appointment of Muhammad Ayub, MD, as Provisional Active Staff, for a period of one year in the Specialty of Family Medicine / Hospitalist.

ACTION: A motion was made by Commissioner Juarez, seconded by Commissioner Bickar, and unanimously carried to approve appointment of Lisa Johnson, MD,

as Provisional Active Staff, for a period of one year in the Specialty of Pediatrics Locums.

ACTION: A motion was made by Commissioner Torgerson, seconded by Commissioner Walsh, and unanimously carried to approve appointment of Abigail Schwepker, PA-C, as a Provisional Allied Health Professional, for a period of one year in the Specialty of Family Practice.

ACTION: A motion was made by Commissioner Bickar, seconded by Commissioner Juarez, and unanimously carried to approve appointment of Lftikhar Chaundry, MD, as Provisional Active Staff, for a period of one year in the Specialty of Hospitalist.

ACTION: A motion was made by Commissioner Torgerson, seconded by Commissioner Juarez, and unanimously carried to approve re-appointment of Samuel Donohoe, MD, as Active Staff, for a period of two years in the Specialty of IM / Hospitalist.

ACTION: A motion was made by Commissioner Juarez, seconded by Commissioner Walsh, and unanimously carried to approve appointment of Kimberly Thomas, ARNP, as Provisional Allied Health Professional, for a period of one year in the Specialty of IM / Gastroenterology.

ACTION: A motion was made by Commissioner Bickar, seconded by Commissioner Walsh, and unanimously carried to approve appointment of Gary Gridley, MD, as Provisional Active Staff, for a period of one year in the Specialty of Anesthesiology.

ACTION: While Dr. Jason Kearney was listed on the report, he is not due for reappointment.

ACTION: A motion was made by Commissioner Walsh, seconded by Commissioner Bickar, and unanimously carried to approve reappointment of Susan Enlow, MD, as Consulting Staff, for a period of two years in the Specialty of Teleradiology.

Resignations and a lapse in privileges were noted within the report, as well as Dr. Sean White's request to return from a leave of absence.

COMMITTEE REPORTS

Board Quality Report

Commissioner Bickar provided report on the May meeting. Among some of the information provided:

- Education was provided on Certified Healthcare Environmental Services Technician (CHEST) Certification, by Sami Williams, Housekeeping Supervisor. Ms. Williams received her certification, in addition to being trained as a Train the Trainer. She has now trained 95% of the hospital's housekeepers. GHCH is the only hospital in WA State that has this highest rate of training within housekeeping.
- Vizient, a Joint Commissioner review team, conducted a mock survey for the hospital. One of the changes identified is for the hospital to resolve grievances within 7 days, rather than the current 30 days.

- Board Quality education for June will be on the new sterilization process of endocavity probes.

It was brought forward that several Commissioners attended the CEO / Trustee Patient Safety Summit on May 17th. A follow-up meeting was conducted, with efforts identified to expand upon patient stories, data reliability, goal development/tracking by the Board, etc.

Board Finance Report

Commissioner Longenbaugh provided report on the May meeting.

- Total Revenue was down for the month, a little over \$3M, and down 2.5% from last year's actuals.
- Expenses were down \$86k for the month.
- Total Revenue for the year was down \$13M; \$1.6M under budget.
- Net Income came in at a net loss of \$525k. A couple of the factors impacting the losses were related to staffing of the Hospitalist Program, and physicians taking spring break vacations. It is anticipated that the Hospitalist Program will be fully staffed in August.
- Net Income overall for the year came in at \$637k in the red, an approximately \$1.5M turnaround from last year.

CHAIRMAN'S REPORT

Request

Dr. Macs' daughter, on behalf of the Macs family, sent an email to the Board and Administration, requesting that a portrait in honor of Dr. Macs be displayed in the Emergency Department. Arrangements and expenses of the portrait will be covered by the Macs' family.

ACTION: A motion was made by Commissioner Walsh, seconded by Commissioner Bickar and unanimously carried to approve that a portrait of Dr. Macs be displayed in the Emergency Department.

Board Evaluation

Board Meeting Evaluations were distributed for Commissioners' feedback. Arrangements are being made for future evaluations to be conducted through Survey Monkey.

ADMINISTRATION

Executive Suite Summary

Submitted was the Executive Suite Summary Report. Mr. Jensen expressed appreciation for Commissioner Miles inviting him and Mr. Vessey to join him in participating in a presentation to the Economic Development Summit in Ocean Shores.

OLD BUSINESS

None

NEW BUSINESS

Board Education; Topics of education for future Board meetings were presented for consideration:

- Recycling Program - Scheduled for June

- Value Based Payments - Scheduled for July
- HIPPA
- Ethics Committee

Added to the list was interest in telemedicine and the use of smart phones. This technology is advantageous for rural communities. Legislation is developing laws in relation to reimbursement.

PUBLIC COMMENT – General

President Welch opened the meeting to public comment from members of the community regarding issues that were not part of the agenda.

NEXT MEETING

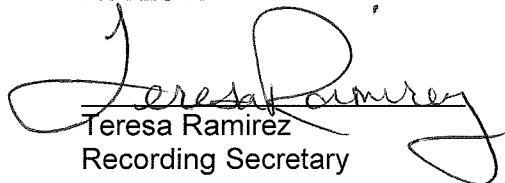
Tuesday, June 21st, 2016; 1:00pm.

ADJOURNMENT

The meeting was adjourned at 7:02 p.m.

APPROVED AND ADOPTED THIS 21st day of June, 2016.

ATTEST:


Teresa Ramirez
Recording Secretary


Robert Torgerson
Board Secretary