

**GRAYS HARBOR COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
March 22, 2016**

COMMISSIONERS PRESENT

Andrew Bickar, District 4
Miles Longenbaugh, District 3
Robert Torgerson, At Large 1
Becky Walsh, District 5
Maryarin Welch, District 1
(via conference line)

OTHERS PRESENT

Tom Jensen, CEO, GHCH
Joe Vessey, CFO, GHCH
Teresa Ramirez, Executive Assistant, GHCH
Members of the Public

ABSENT

Armando Juarez, Jr, District 2

CALL TO ORDER

Commissioner Bob Torgerson called the meeting to order at 6:01p.

PUBLIC COMMENT – Agenda

Commissioner Torgerson opened the meeting to members of the public for comment regarding topics listed on the agenda.

BOARD EDUCATION

Daniel San Martin, Utilization Review Coordinator, provided a presentation on Utilization Review.

CONSENT AGENDA

Minutes

- Minutes of February 23, 2016 Hospital Board meeting.
- Minutes of February 16, 2016 Board Quality Committee meeting.
- Minutes of February 18, 2016 Board Finance Committee meeting.

Action: A motion was made by Commissioner Bickar, seconded by Commissioner Longenbaugh and unanimously carried to approve the Consent Agenda as presented.

DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the Medical Staff Credentialing Report.

ACTION: A motion was made by Commissioner Scroggs, seconded by Commissioner Walsh, and unanimously carried to approve appointment of Richard Felt, MD, from Provisional to Active Staff for a period of two years in the Specialty of IM/Pulmonary.

ACTION: A motion was made by Commissioner Bickar, seconded by Commissioner Longenbaugh, and unanimously carried to approve reappointment of Qiang Li, MD, as Consulting Staff for a period of two years in the Specialty of IM/Pulmonary.

ACTION: A motion was made by Commissioner Scroggs, seconded by Commissioner Walsh, and unanimously carried to approve appointment of Nicholas Besch, Jr., MD, to Provisional Staff for a period of one year in the Specialty of OB/GYN.

ACTION: A motion was made by Commissioner Bickar, seconded by Commissioner Longenbaugh, and unanimously carried to approve reappointment of Francis Estalilla, MD, as Active Staff for a period of two years in the Specialty of Ophthalmology.

ACTION: A motion was made by Commissioner Walsh, seconded by Commissioner Scroggs, and unanimously carried to approve reappointment of Susan Ruyle, MD, as Active Staff for a period of two years in the Specialty of Ophthalmology.

ACTION: A motion was made by Commissioner Bickar, seconded by Commissioner Longenbaugh, and unanimously carried to approve reappointment of Colleen Spargur, PA-C, as an Allied Health Professional for a period of two years in the Specialty of Urology.

ACTION: A motion was made by Commissioner Bickar, seconded by Commissioner Walsh, and unanimously carried to approve reappointment of Dominique Coco, MD, as Active Staff for a period of two years in the Specialty of Pathology.

ACTION: A motion was made by Commissioner Bickar, seconded by Commissioner Longenbaugh, and unanimously carried to approve reappointment of Keith Spellman, MD, as Consulting Staff for a period of two years in the Specialty of Teleradiology.

ACTION: A motion was made by Commissioner Bickar, seconded by Commissioner Walsh, and unanimously carried to approve additional privileges of Wound Care/Hyperbaric Management for Benjamin Goid, DO, Active Staff for a period to conclude with current privileges.

Resignations were noted.

COMMITTEE REPORTS

Board Quality Report

Commissioner Bickar provided report on the March meeting. Among some of the information provided:

- The hospital is preparing for their Joint Commission Survey, tentatively anticipated around June or July, and will be having a mock survey conducted. Every effort is made year-round to remain survey-ready.
- HCAHPS scores; Patient responses to the surveys seem to be trending downward.
- A presentation was provided on Fall Management. Falls are defined as any unintended downward movement.

Board Finance Report

Commissioner Longenbaugh provided report on the March meeting. Among some of the information provided:

- Decreased volumes noted in January, have continued into February. There are no identifiable issues related to the lower volumes.

- Net Revenue came in at \$8M and Net Income was a loss \$135k. Year-to-date, financials are positive \$90k.
- Management has identified a good opportunity to pursue refinancing of the Hospital's debt. Board Finance provided approval for management to pursue the refinancing opportunity.

Resolution 2016-02

Submitted for Board approval was Resolution 2016-02; Petty Cash. The purpose of the resolution is to establish approximately 11 petty cash funds, in order to meet State compliance issues.

ACTION: A motion was made by Commissioner Torgerson, seconded by Commissioner Bickar, and unanimously carried to approve Resolution 2016-02; Petty Cash.

CHAIRMAN'S REPORT

Chairman Welch brought forward that the Medical Staff holds a quarterly meeting, with their next meeting scheduled for March 31st at 6:00p in Room C. All Board members are invited to attend.

ADMINISTRATION

Executive Suite Summary

Submitted was the Executive Suite Summary Report.

- Mr. Jensen echoed the invitation for Board members to attend the Medical Staff Quarterly meeting, as it's an opportunity to network with providers.
- Chargemaster Review; Hospitals routinely engage a third party to conduct the chargemaster review for purposes of compliance issues, pricing, market comparison, etc.
- EMR (Meaningful Use); The hospital remains on track in meeting

OLD BUSINESS

None

NEW BUSINESS

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Roundtable discussion regarding future Board education topics:

- Commissioner Scroggs expressed appreciation for the more extensive presentation on Utilization Review.
- Meaningful Use
- Joint Commission
- Recycling Program
- Ethics Committee

PUBLIC COMMENT – General

Commissioner Torgerson opened the meeting to public comment from members of the community regarding issues that were not part of the agenda.

NEXT MEETING

Tuesday, April 26, 2016; 1:00pm.

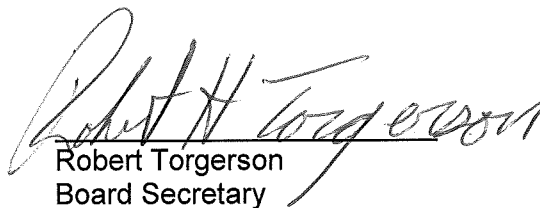
ADJOURNMENT

The meeting was adjourned at 6:57 p.m.

APPROVED AND ADOPTED THIS 26th day of April, 2016.

ATTEST:


Teresa Ramirez
Recording Secretary


Robert Torgerson
Board Secretary