

**HARBOR REGIONAL HEALTH COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
December 27, 2022**

COMMISSIONERS (Voting)

- (X) Michael Bruce, District 2
- (X) Chris Thomas, District 1
- (X) Scott Dilley, At Large 2
- (X) Lynn Csernotta, District 3
- (X) David Quigg, At Large 1
- (X) Andrew Bickar, District 4
- (X) John Shaw, District 5

OTHERS (Non-Voting)

- (X) Tom Jensen, CEO
- () Niall Foley, CFO
- () Dr. Anne Marie Wong, CMO
- (X) Dori Unterseher, CNO
- () Elizabeth Tschimperle, Exec. Dir. HMG
- (X) Chris Majors, Director Public Relations
- (X) Jason Halstead, Exec. Dir. Q/R/C
- () Dr. Rachel Sell, Chief of Staff
- () Dr. Charles Best, Chief of Staff Elect
- (X) Cindy Reynolds, Exec. Asst.

Members of the Public

EDUCATION

No Board Education was provided.

CALL TO ORDER

Chairman Bruce called the meeting to order at 1:00p. Due to the COVID Pandemic's ongoing restrictions, today's meeting was conducted via Zoom. A public location was provided at Timberland Regional Library in Aberdeen for viewing the meeting.

PUBLIC COMMENT

Chairman Bruce opened the meeting to receive public comment relating to agenda topics. No comments were brought forward.

CONSENT AGENDA

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of November 22, 2022.

ACTION: A motion was made by Commissioner Quigg, seconded by Commissioner Csernotta, and unanimously carried to approve the Consent Agenda.

BOARD DISCUSSION AND ACTION

Chairman's Report

Board Foundation Membership Requests

Chairman Bruce brought forward a letter received from the Foundation Board requesting reappointment of Miles Longenbaugh, Dr. Greg May, Melanie Brandt, and Chris Majors for a three year term of 2023 through 2026.

ACTION: A motion was made by Commissioner Dilley, seconded by Commissioner Bickar, and unanimously carried to approve the term extensions as requested above.

2023 Election of Officers and Committee Assignments

Chairman Bruce brought forward the 2023 Officer Nominations. Commissioner Quigg made recommendation the 2022 Officers, President and Secretary/Vice President, remain the same through 2023.

Board President: Michael Bruce
Secretary/Vice President: Chris Thomas

ACTION: Commissioner Quigg nominated Commissioner Michael Bruce as Board President and Commissioner Chris Thomas as Board Secretary/Vice President. The nomination was seconded by Commissioner Csernotta. Chairman Bruce opened for discussion with no comments brought forward. The motion was unanimously carried to approve the appointment of Commissioner Michael Bruce as President and Commissioner Chris Thomas as Vice-President/Secretary for 2023.

Commissioner Quigg spoke on behalf of Commissioners and thanked Chairman Bruce and Commissioner Thomas for their oversight and service throughout 2022.

Board Committee Chairs

Chairman Bruce brought forward recommendation for appointments to Board Committees for 2023.

Board Quality: Commissioner David Quigg, Chair
Board Finance: Commissioner Scott Dilley, Chair
Board Foundation: Commissioners Csernotta, Thomas, and Dilley remain in respective roles as Commissioner oversight on the Committee. Commissioner Csernotta will serve as spokesperson for the Foundation to the full Board.

ACTION: The Board of Commissioners agreed to accept the appointments and unanimously passed to approve the recommendation as presented.

COMMITTEE REPORTS

Board Quality Report

Commissioner Quigg provided report on the November Board Quality Committee meeting. Of note;

- Commissioner Csernotta shared a very positive patient letter that was received and presented to the Board Quality Committee. The patient commended the entire healthcare team for excellent care provided during an accident suffered while visiting our community from out of state.
- A new Code Sepsis policy was reviewed and approved, along with a Trauma Committee PI/QR policy.
- Standing items of monthly, quarterly, semi-annual reports were received and reviewed.
 - * Sepsis
 - * Cardiac Cath Lab Quality Assurance
 - * ED Operations
 - There was an increase in ED patient volume due to positive flu and COVID cases which affected the LWBS metrics.

Board Finance Report

Commissioner Dilley provided report on the December Board Finance Committee meeting. Of note;

Highlights for November 2022:

- (+) Inpatient Volumes
 - Acute admits up 4% from budget; up 8% from PYTD
- (+) Outpatient Volumes
 - Emergency visits up 15% from budget; down 4% from YTD budget
 - Radiology visits down 9% from budget; up 1% from YTD budget
 - OP surgical cases up 10% from budget; down 1% from YTD budget

Consolidated Financial Summary:

Net Operating Revenue:	\$ 9,113,101
Total EBIDA Expenses:	\$ 9,020,483
EBIDA Gain (Loss)	\$ 92,618
Net Operating Gain (Loss):	\$ (308,248)
Net Income Gain (Loss):	\$ 77,280

Financials / Statistics:

- Investment income was up slightly for the month.
- Patient acuity was high with increased cases of flu and COVID.
- Inpatient surgical cases continued to be impacted throughout the year due to staffing and bed availability.
- Tax revenue was received in November which helped to offset cash depletion.

GHCH Board Foundation Report

Commissioner Thomas provided report on the November Board Foundation meeting. Of note;

- There was no December meeting.
- October financials were presented and reviewed.
- Foundation Adhoc Scholarship and Fundraising Adhoc Teams provided report.
 - * A spring fundraising event is being planned for April 2023. Commissioner Csernotta reported auction items are now being accepted.
 - * An end of year fundraising campaign is currently being run.
- Nominations and election of 2023 Officers was conducted with a start date of January 1, 2023.
 - * Board Chair; Miles Longenbaugh
 - * Vice Chair; Commissioner Chris Thomas
 - * Secretary; Dr. Stephen Rupert
 - * Treasurer; Commissioner Scott Dilley

Executive Suite Summary Report

Submitted was the Executive Suite Summary Report, as well as the HMG Provider Report for December. Of note;

- CEO Jensen expressed gratitude for those who worked together and covered shifts through the recent ice storm on Friday, December 23. Special thanks was given to Shannon Johnson who worked as House Supervisor on that day.
- Commissioner Quigg expressed special thanks to the Nutrition Department and Activities Committee for sponsoring a very festive Annual Dessert event.

OLD BUSINESS

None.

NEW BUSINESS

Board Education

The January Board Education will be provided by Dr. Anne Marie Wong, CMO; Leadership Training.

2023 Annual Calendar

Hospital Administration has provided the 2023 Annual Calendar to the Commissioners. Chairman Bruce highlighted several WSHA and Board specific items on the calendar.

GOOD OF THE ORDER

None.

PUBLIC COMMENT – General Topics

Chairman Bruce reported no public comments were received in advance of the meeting. Chairman Bruce opened the meeting to accept public comment on topics discussed in the meeting. Public comment was received.

ADJOURNMENT

Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.

The meeting adjourned at 1:32pm.

MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 24th day of January, 2023.

ATTEST:



Cindy Reynolds
Executive Assistant



Commissioner Thomas
Board Secretary