

**HARBOR REGIONAL HEALTH COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
November 28, 2023**

COMMISSIONERS (Voting)

(X) Michael Bruce, District 2
(X) Chris Thomas, District 1
() Scott Dilley, At Large 2
(X) Lynn Csernotta, District 3
(X) David Quigg, At Large 1
(X) Andrew Bickar, District 4
(X) John Shaw, District 5

OTHERS (Non-Voting)

(X) Tom Jensen, CEO
(X) Niall Foley, CFO
() Julie Feller, Exec. Director Human Resources
(X) Dr. Anne Marie Wong, CMO
(X) Dori Unterseher, CNO
() Elizabeth Tschimperle, Exec. Dir. HMG
(X) Chris Majors, Director Public Relations
() Dr. Charles Best, Chief of Staff
() Dr. Eric Wepler, Chief of Staff Elect
(X) Lisha Schnoor, Family Birth Center
(X) Paula Lorenz, Executive Assistant, GHCH

Members of the Public

CALL TO ORDER

Chairman Bruce called the meeting to order at 6:00pm. Today's meeting was conducted via Zoom. A public location was provided at Grays Harbor College in Aberdeen for viewing the meeting.

ACTION: A motion was made by Commissioner Bickar, seconded by Commissioner Thomas, and unanimously carried to excuse Commissioner Dilley.

EDUCATION

Board Education - The Family Birth Center presented by Ms. Lisa Schnoor, Director of Family Birth Center.

PATIENT STORY

Commissioner Csernotta shared a patient story from a patient about our Prompt Care taking walk-in patients, even though she was there for something not enjoyable, the experience was fair and kudos for the care she received.

PUBLIC COMMENT

Chairman Bruce opened the meeting to receive public comment relating to agenda topics. No comments were brought forward or received in advance of the meeting.

COINSENT AGENDA

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of October 24, 2023.

ACTION: A motion was made by Commissioner Quigg, seconded by Commissioner Csernotta, and unanimously carried to approve the Consent Agenda.

BOARD DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the November Medical Staff Credentialing Report for Board review and approval. The Credentials and Medical Executive Committees have performed due diligence in review and have approved the credentialing report.

ACTION: A motion was made by Commissioner Thomas, seconded by Commissioner Quigg, and unanimously carried to approve the November Credentials Report.

Chairman's Report

Form 990 Acknowledgement

- Chairman Bruce called for Commissioners acknowledgement of receiving and reviewing the 2022 Form 990. Commissioners present confirmed receipt and review of the Form 990. Commissioner Dilley gave a verbal acknowledgement of receipt and review of the Form 990 to Chairman Bruce prior to the meeting.
- 2024 Elections of Officers – Commissioner Bruce shared that it was time to vote on the 2024 Officers.

ACTION: A motion was made by Commissioner Quigg, seconded by Commissioner Shaw, and unanimously carried to extend the 2023 officer appointments through the end of 2024.

COMMITTEE REPORTS

Board Quality Report

Commissioner Quigg provided a report on the November Board Quality Committee meeting. Of note;

- Reports for standing items were received;
 - Quality, Risk, Compliance;
 - Patient experience workgroup
 - MOUD & Sepsis – Continued work with CDU in transitioning the outpatient clinic onto the EHR.
 - Patient Complaint and Grievance Report was reviewed during the quality meeting
 - Insurance policy renewals in process
 - No HIPAA/Privacy reports.
 - One DOH Complaint Investigation - No deficiencies found.
 - Medication Safety
 - Nursing Outcomes
 - Family Birth Center
 - MEC
 - CEO Report
 - Tom Jensen, CEO shared the 2024-2026 draft Community Health Needs Assessment for review.
 - Commissioner Quigg gave thanks to Dr. Wong for stepping up while Emmarex was out of the country.

Board Finance Report

Commissioner Bickar provided a report on the November Board Finance Committee meeting. Of note;

Highlights for October 2023:

CONFIDENTIALITY; The recognition of the sensitivity of quality control and quality improvement information is of primary importance. All Quality Improvement and/or Quality Control information, written or electronic, shall be entitled to all the privileges and immunities afforded under law including those privileges and immunities established under Washington's RCW 4.24 and 7.41.

- (+/-) Inpatient Volumes
 - Acute admissions up 5% from target
 - Inpatient surgical cases up 9% from target
 - CDU admissions even with target
 - Observation stays up 25% from target
- (+/-) Outpatient Volumes
 - Emergency visits up 4% from target
 - OP surgical cases up 13% from target
 - RHC clinic visits up 11% from target
 - HMG Specialty clinic visits up 24% from target
 - Radiology visits down 3% from target

Consolidated Financial Summary:

Net Operating Revenue:	\$ 8,243,953
Total EBIDA Expenses:	\$ 8,653,244
EBIDA Gain (Loss)	\$ (409,291)
Net Operating Gain (Loss):	\$ (782,457)
Net Income Gain (Loss):	\$ (600,791)

GHCH Board Foundation Report

Commissioner Thomas provide a report on the October and November Board Foundation meetings. As there was not a quorum at the last meeting both were reviewed. Of note;

Highlights from the October meeting included;

- There was not a quorum so there was no action taken during this meeting.
- September financials were presented by Josh Steele, Edward Jones and reviewed.
- Treasurer's report was received.
- Madison Vaughn was the recipient of the Harbor Health Community Hospital Auxiliary Scholarship for the 2023 – 2024 academic year. Shared her thank you letter.
- Roots & Wings Foundation awarded the Harbor Regional Health Community Hospital Foundation a grant of \$180,000 (\$90,000/year for the next 2 years). \$72,000 of the 2023 distribution, and \$81,000 of the 2024 distribution are restricted and must be used to support programs for prenatal to year 3 aged patients/community members. The rest of the funds are unrestricted.

Highlights for September 2023:

Cash and Other Assets;	\$ 7,630,342
Revenue;	\$ (232,571)
Expenses;	\$ 0
Net income (Loss);	\$ (232,071)

Highlights from the November meeting included;

- October financials were presented by Hunter Larson and reviewed.
- Treasurer's report was received.

- Requests for funding; Stryker Treatment Recliners as well as Stryker Ortho Power Equipment, both of which were approved.
- Teddy Bears or Toy Drive for Pediatric Emergency Department Patients and Visitors. Decided to work with the hospital in a fundraiser and will contribute if there is a balance left.

Highlights for October, 2023:

Cash and Other Assets;	\$ 7,491,628
Revenue;	\$ (120,219)
Expenses;	\$ 0
Net income (Loss);	\$ (120,219)

ADMINISTRATION

Executive Suite Summary Report

Submitted was the Executive Suite Summary Report. Of note;

- Grays Harbor County is working on the 2024 Multi-Jurisdictional Hazard Mitigation Plan. Dwayne Lunde has been working with them, but is out on leave. Tom Jensen, CEO will work with the county to get the needed information to them. Once the final County Wide document is submitted, we may be eligible for grants for Seismic upgrades or other hazard improvement grants. Hannah Cleverly with Grays Harbor Emergency Management will provide a presentation to the Board of Commissioners once the plan is finalized and approved by the government.
- HMG Provider Recruiting was reviewed.
- 2024 Draft Community Health Needs Assessment – Please review the draft, we will vote on it at the next meeting.

OLD BUSINESS

None.

NEW BUSINESS

- I. December Board Education – No Education in December
- II. The Board will vote to approved the 2024-2026 Community Health Needs Assessment at the next meeting.

GOOD OF THE ORDER

PUBLIC COMMENT – General Topics

Chairman Bruce reported no public comments were received in advance of the meeting. Chairman Bruce opened the meeting to accept public comment on topics discussed in the meeting.

ADJOURNMENT

Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.

The meeting adjourned at 6:41pm.

MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 26th day of December, 2023.

ATTEST:



Paula Lorenz
Executive Assistant



Commissioner Thomas
Board Secretary