

**HARBOR REGIONAL HEALTH COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
October 25, 2022**

COMMISSIONERS (Voting)

- (X) Michael Bruce, District 2
- (X) Chris Thomas, District 1
- (X) Scott Dilley, At Large 2
- (X) Lynn Csernotta, District 3
- (X) David Quigg, At Large 1
- (X) Andrew Bickar, District 4
- (X) John Shaw, District 5

OTHERS (Non-Voting)

- (X) Tom Jensen, CEO
- (X) Niall Foley, CFO
- (X) Dr. Anne Marie Wong, CMO
- (X) Dori Unterseher, CNO
- (X) Elizabeth Tschimperle, Exec. Dir. HMG
- (X) Chris Majors, Director Public Relations
- (X) Dr. Rachel Sell, Chief of Staff
- () Dr. Charles Best, Chief of Staff Elect
- (X) Cindy Reynolds, Exec. Asst.

Members of the Public

EDUCATION

No Board Education was provided due to the WSHA Annual Meeting and Governance Education event.

CALL TO ORDER

Chairman Bruce called the meeting to order at 1:00p. Due to the COVID Pandemic's ongoing restrictions, today's meeting was conducted via Zoom. A public location was provided at Timberland Regional Library in Aberdeen for viewing the meeting.

PUBLIC COMMENT

Chairman Bruce opened the meeting to receive public comment relating to agenda topics. No comments were brought forward.

CONSENT AGENDA

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of September 27, 2022.

ACTION: A motion was made by Commissioner Dilley, seconded by Commissioner Csernotta, and unanimously carried to approve the Consent Agenda.

BOARD DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the October Medical Staff Credentialing Report for Board review and approval.

ACTION: A motion was made by Commissioner Thomas, seconded by Commissioner Quigg, and unanimously carried to approve the October Credentials Report.

Chairman's Report

WSHA Annual Meeting

Chairman Bruce reported all Commissioners participated in the recent WSHA Annual Meeting.

Adhoc Committee

Chairman Bruce is initiating an adhoc committee that will report out on Washington State Hospital events and initiatives. This committee will include Commissioner Bruce, Commissioner Quigg, and Commissioner Dilley and will be named the Advocacy Adhoc Committee.

Redistricting Draft Plan

The Board Adhoc Redistricting Committee met to discuss options for PHD#2 redistricting. The purpose of redistricting is to equalize the populations within each district, giving our communities an equal voice through their Commissioners. Redistricting review is conducted every 10 years following the County census. A special web page has been initiated to provide the public with a copy of the draft plan for review and details surrounding the meeting which include the zoom link and a comment submission page if they so choose to comment in writing. Final adoption of the plan will be held on November 14 at 4pm in conjunction with the 2023 Budget Hearing.

ACTION: A motion was made by Commissioner Dilley, seconded by Commissioner Quigg, and unanimously carried to approve setting the Public Comment Meeting for Monday, November 7, 2022 at 1:00pm via Zoom.

November Board Meeting

Chairman Bruce stated the regular meeting of the Hospital Board is scheduled for Tuesday, November 22 at 6:00pm. Because this is the week of Thanksgiving where people are typically traveling Chairman Bruce asked for a motion to move the meeting time to 1:00pm on the same date. Chairman Bruce also stated there would be no Board education at the November meeting.

ACTION: A motion was made by Commissioner Quigg, seconded by Commissioner Csernotta, and unanimously carried to move the regular meeting of the Hospital Board on November 22 to 1:00pm.

The organization's website will be updated today to ensure ample notice to the public for the meeting time change.

GGHI November Business Forum

Chairman Bruce reported CEO Jensen will be a guest speaker at the upcoming Greater Grays Harbor Business Forum Luncheon on November 1 at 11:30am. The purpose of the forum is to discuss health on the harbor. Commissioners were encouraged to participate.

COMMITTEE REPORTS

Board Quality Report

Commissioner Quigg provided report on the October Board Quality Committee meeting. Of note;

- We have seen an increase in positive patient comments in both the Emergency Department and Inpatient Units (Patient Survey Vendor). The CEO also received a letter from a patient that detailed the exquisite care that was received from the Emergency Room Physician, Nurse and Staff.

- The organization has updated its Standards of Business Conduct. This is a Compliance and Business Ethics policy that includes the organizations Code of Ethics and Business Conduct.
Updates included:
 - Accountability Standards
 - Trust and Credibility Statement
 - Promoting Patient Experience
 - Acceptance of Business Courtesies and Gifts
 - Work Product Ownership

- Merit-Based Incentive Payment System (MIPS) is a CMS Quality Reporting Program for providers. Exemptions have been granted by the Centers for Medicare and Medicaid Services (CMS) for the organization and Quality will evaluate the feasibility of submitting data for this program this year. However, the exemption guarantees a neutral payment adjustment.

- The Patient Safety Committee has recently focused on two improvement activities that include hypoglycemic events and medication scanning (documentation improvement). These special committees will evaluate these event types to identify and implement improvement actions with staff.

- The Committee received and reviewed reports from the following:
 - Infection Control: (noted an increase in MRSA patients)
 - Physical Environment: (extraordinary amount of work is being completed by Plant Services to ensure that the organization is in compliance with standards and the physical environment is safe for patients)
 - Blood Use: (All measures are within standards and will continue to monitor quarterly.)
 - Care Transitions: (Length of stay has remained high, due to the current environment. There are less ground transports available and hospital beds at receiving facilities)

Board Finance Report

Commissioner Dilley provided report on the October Board Finance Committee meeting. Of note;

Highlights for September 2022:

- (+) Rural Health Clinic Visits
 - Visits up 16% from prior year September; up 24% from PYTD

- (+) Length of Stay
 - Total LOS down 13% from budget and 30% from prior year September

- (-) Other
 - IP surgical cases down 21% from budget; -24% from PYTD
 - Radiology visits down 7% from budget
 - Total cost per adjusted admit up 10% from budget; up 9% from PYTD

Consolidated Financial Summary:

Net Operating Revenue: \$ 8,491,864

| | |
|----------------------------|--------------|
| Total EBIDA Expenses: | \$ 8,241,831 |
| EBIDA Gain (Loss) | \$ 250,033 |
| Net Operating Gain (Loss): | \$ (167,005) |
| Net Income Gain (Loss): | \$ (748,802) |

Financials / Statistics:

- Travel staff costs continue to negatively affect expenses however costs in September were slightly lower.
- Patient days below budget.
- CMI remains elevated.
- Avg Daily Census; saw a decrease the last two months
- ED visits; continue slightly below target
- IP Surgical minutes; well below target. Bed availability continues to impact IP case counts
- Days Cash on Hand; 51 days
- Days in AR; below 60
- \$8.7M has been repaid on the Medicare Advance with a remaining balance of \$968k as of 10/18. This will be paid by October 27 so no interest is incurred.

GHCH Board Foundation Report

Commissioner Thomas provided report on the October Board Foundation meetings. Of note;

- The market continues in a downward turn. The Foundation financial portfolio is down 19.5%.
- The September financials were presented.
- Report was received from the Adhoc Scholarship team. The Scholarship team has been meeting with subject matter experts.
- Report was received from the Adhoc Fundraising team. Work continues on setting up the fundraising event software account. A current donor list will be compiled. The Adhoc team will meet to discuss future fundraising events. An end of year social media fundraising campaign will be scheduled.

Executive Suite Summary Report

Submitted was the Executive Suite Summary Report, as well as the HMG Provider Report for October. Of note;

- The organization is pleased to have a new Director of Diagnostic Imaging and Director of Pharmacy.
- Thanks was given to Commissioner Quigg for scheduling Representative Tharinger for a hospital tour which included CEO Jensen and Commissioner Thomas.
- Continue to work with the county and local jails on a MOUD contract for the jails. Thanks was given to Patrick Paulson, PA-C, Dr. Colette Kato, and Dr. Anne Marie Wong.

OLD BUSINESS

None.

NEW BUSINESS

Board Education

There will be no education in November.

GOOD OF THE ORDER

Chairman Bruce reported Commissioners from PHD#1 and PHD#2 were able to socialize over breakfast at the recent WSHA Annual Meeting.

PUBLIC COMMENT – General Topics

Chairman Bruce reported no public comments were received in advance of the meeting. Chairman Bruce opened the meeting to accept public comment on topics discussed in the meeting. No comments were brought forward.

ADJOURNMENT

Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.

The meeting adjourned at 1:32pm.

MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 22nd day of November, 2022.

ATTEST:



Cindy Reynolds
Executive Assistant



Commissioner Thomas
Board Secretary