

**HARBOR REGIONAL HEALTH COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
September 28, 2021**

COMMISSIONERS (Voting)

- (X) Michael Bruce, District 2
- (X) Becky Walsh, District 5
- (X) Chris Thomas, District 1
- (X) Scott Dilley, At Large 2
- (X) Lynn Csernotta, District 3
- () David Quigg, At Large 1
- () Andy Bickar, District 4

OTHERS (Non-Voting)

- (X) Tom Jensen, CEO
- (X) Niall Foley, CFO
- (X) Dr. Anne Marie Wong, CMO
- () Melanie Brandt, CNO
- (X) Elizabeth Tschimperle, Exec. Dir. HMG
- (X) Chris Majors, Director Public Relations
- (X) Dr. Charles Best, Chief of Staff
- () Dr. Rachel Sell, Chief of Staff Elect
- (X) Cindy Reynolds, Exec. Asst., GHCH

Members of the Public

EDUCATION

Mr. Chris Majors, Director of Marketing and Public Relations, provided a 2021 Multi-Channel Marketing Strategy presentation for Board education. Multiple channels are utilized for advertising; a combination of electronic ads, social media, billboards, radio, newspaper, magazines, and banners at local agencies and events. Summaries were provided on each medium.

CALL TO ORDER

Chairman Bruce called the meeting to order at 6:00p. Due to the COVID Pandemic's ongoing restrictions, today's meeting was conducted via Zoom.

Absences

Commissioner Quigg provided notice he would not be in attendance during tonight's meeting.

ACTION: A motion was made by Commissioner Dilley, seconded by Commissioner Walsh, and unanimously carried to excuse Commissioner Quigg.

CONSENT AGENDA

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of August 24, 2021.

ACTION: A motion was made by Commissioner Dilley, seconded by Commissioner Csernotta, and unanimously carried to approve the Consent Agenda.

BOARD DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the September Medical Staff Credentials Report for Board review and approval.

ACTION: A motion was made by Commissioner Thomas, seconded by Commissioner Dilley, and unanimously carried to approve the September Credentials Report.

CHAIRMAN / COMMITTEE REPORTS

Chairman's Report

Patient Compliment

Chairman Bruce reported several Commissioners received a message from a cardiology patient who indicated he had a perfect patient experience from the beginning to the end of his stay.

Timecards

Chairman Bruce reminded Commissioners to submit their September timecards by the end of the month.

WSHA Governance Education

Chairman Bruce reminded Commissioners to take advantage of the upcoming WSHA Governance Education sessions. Sessions are noted on the September and October Board calendars.

Board Adhoc Bylaws Committee

Chairman Bruce reported the Board Adhoc Bylaws Committee did not meet this month. Commissioners were asked to review and submit questions, concerns, or suggested changes to the Adhoc Committee.

COMMITTEE REPORTS

Board Quality Report

Commissioner Csernotta provided report on the September Board Quality Committee meeting. Of note;

- 1) Standing items of monthly and quarterly reports were received and reviewed.
 - o Quality, Risk, Compliance, and Privacy
 - The grievance and complaint reports were reviewed. No grievances were received.
 - The Pharmacy DOH Progress Report will be due on 9/30/21 which should be met without incident.
 - The Laboratory DOH Periodic inspection was conducted on 9/8 and 9/9. Minimal findings were noted.
 - A DOH Vaccine for Children Program review was conducted at the Medical Group on 9/17.
 - o ED Left without Being Seen
 - There were divert instances in the month triggered by a combination of the ED being full, staffing shortage, psych holds, and waiting for beds available on the unit. Nursing Administration and ED are collaborating with multiple agencies including Summit Pacific and EMS to discuss divert strategies.
 - Nursing Administration has reached out to several staffing agencies in an effort to obtain temporary staff.
 - o Emergency Operations
 - o Sepsis

- The committee is in review of artificial intelligence software for Sepsis identification. If the new software is implemented this will help in meeting compliance.
- The DOH 45 day revisit has been conducted and closed. CMS deemed status has been reinstated.
- The DOH Audit report was reviewed, audit continue to be conducted.
 - Suicide audit documentation continues to run below 100%.
 - Behavioral Restraints will continue to be reviewed quarterly by the Committee.

Board Finance Report

Commissioner Thomas provided report on the September Board Finance Committee meeting. Of note;

Highlights for August 2021:

- (-) Outpatient Volumes
 - OP registrations 20% below target MTD; 13% below target YTD
 - ED visits 7% below target MTD; 14% below target YTD
 - RHC visits 2% below target MTD; 5% above target YTD
- (-) Inpatient Volumes
 - Admissions 16% below target MTD; 15% below target YTD
 - Patient Days 13% below target MTD; 18% below target YTD
 - IP surgical cases 15% below target MTD; 17% below target YTD

Consolidated Financial Summary:

Net Operating Revenue:	\$ 8,071,529
Total EBIDA Expenses:	\$ 8,401,877
EBIDA Gain (Loss)	\$ (330,348)
Net Operating Gain (Loss):	\$ (726,036)
Net Income Gain (Loss):	\$ (568,519)

Financials / Statistics:

- Overall volumes consistently remain below target.
- The ongoing pandemic has continued to negatively impact operations and the overall cost to delivering patient care has not decreased.
- Distribution of new federal grant funds and remaining CARES Act funds are anticipated however it is unknown if the hospital will be a recipient and if so to what degree.
- Days Cash on Hand slight decrease.
- Average Daily Acute Census saw a slight increase. COVID positive patients has significantly increased.
- 2022 Budget Assumptions were reviewed. The final budget will be submitted to the full Board in November.

HRHCH Board Foundation Report

Commissioner Walsh provided report on the September Board Foundation meetings. Of note;

- Treasurer's report for August was received.

- Discussion was held on fundraising. The committee agreed to move forward with a virtual marketing campaign starting in November.
- The dba name changes have been filed with the State and is now active. The Committee agreed to use both dba names of Harbor Regional Health Community Hospital Foundation and Harbor Regional Health Foundation.
- New member discussion will be held in October in preparation of submitting a new member request letter to the full Commission.
- A Hospital Administrative update was received.

Executive Suite Summary Report

Submitted was the Executive Suite Summary Report, as well as the HMG Provider Report for September. Of note;

- COVID remains active in our local area. Staffing continues to be problematic.
- A big thank you was given to the surgeons as they are collaborating with Nursing to determine surgery status on a daily basis.
- October 18 is the deadline for the Governor's vaccine mandate that includes healthcare workers.

OLD BUSINESS

None.

NEW BUSINESS

Board Education

Ms. Dori Unterseher will be invited to present the October Board Education; AVADE training.

GOOD OF THE ORDER

Commissioner Csernotta shared a patient story. A friend who is fully vaccinated contracted COVID. He became very ill and was admitted. He had an extremely positive experience.

PUBLIC COMMENT – General Topics

Chairman Bruce reported no public comments were received in advance of the meeting.

ADJOURNMENT

Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.

The meeting adjourned at 6:54 pm.

MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 26th day of October, 2021.

ATTEST:



Cindy Reynolds
Executive Assistant



Commissioner Walsh
Board Secretary