

**HARBOR REGIONAL HEALTH COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
July 25, 2023**

COMMISSIONERS (Voting)

- (X) Michael Bruce, District 2
- (X) Chris Thomas, District 1
- () Scott Dilley, At Large 2
- (X) Lynn Csernotta, District 3
- (X) David Quigg, At Large 1
- (X) Andrew Bickar, District 4
- (X) John Shaw, District 5

OTHERS (Non-Voting)

- (X) Tom Jensen, CEO
- (X) Niall Foley, CFO
- (X) Dr. Anne Marie Wong, CMO
- (X) Dori Unterseher, CNO
- (X) Elizabeth Tschimperle, Exec. Dir. HMG
- (X) Chris Majors, Director Public Relations
- (X) Dr. Charles Best, Chief of Staff
- () Dr. Eric Wepler, Chief of Staff Elect
- (X) Cindy Reynolds, Exec. Asst.
- (X) Angel Tracy, Admin. Secretary

Members of the Public

EDUCATION

July Board Education was presented by Elizabeth Tschimperle, Executive Director Medical Group; Physician and Clinic Update.

CALL TO ORDER

Chairman Bruce called the meeting to order at 6:01p. Today's meeting was conducted via Zoom. A public location was provided at GH College in Aberdeen for viewing the meeting.

Absences

Commissioner Dilley provided notice he would not be in attendance during today's meeting.

ACTION: A motion was made by Commissioner Thomas, seconded by Commissioner Csernotta, and unanimously carried to excuse Commissioner Dilley.

PATIENT STORY

Commissioner Csernotta shared a patient story.

PUBLIC COMMENT

Chairman Bruce opened the meeting to receive public comment relating to agenda topics. No comments were brought forward or received in advance of the meeting.

CONSENT AGENDA

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of June 22, 2023.

ACTION: A motion was made by Commissioner Quigg, seconded by Commissioner Csernotta, and unanimously carried to approve the Consent Agenda.

BOARD DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the July Medical Staff Credentialing Report for Board review and approval. The Credentials and Medical Executive Committees have performed due diligence in review and have approved the credentialing report.

ACTION: A motion was made by Commissioner Thomas, seconded by Commissioner Quigg, and unanimously carried to approve the July Credentials Report.

Fixed Asset Request

Per Policy, the Board of Commissioners approve or deny requests for storage, disposal, trading, donating, selling or transferring any fixed asset or small and attractive item(s). Chairman Bruce brought forward the submitted requests from the Plant Services Director, Dwayne Lunde.

ACTION: A motion was made by Commissioner Quigg, seconded by Commissioner Bickar, and unanimously carried to approve the fixed assets disposal list as submitted.

Chairman's Report

Fall Board Education Retreat

Commissioners were reminded of the upcoming Fall Board Education Retreat August 28-29. The draft agenda will be sent out this week.

Change Hospital Meeting Date

Chairman Bruce brought forward the Hospital Board meeting in August will be held on August 22 at 1:00pm. The date was changed due to the Fall Board Education Retreat.

ACTION: A motion was made by Commissioner Quigg, seconded by Commissioner Csernotta, and unanimously carried to approve the date change of the August Hospital Board meeting.

Special Thanks

Chairman Bruce expressed sincere gratitude, on behalf of the full Board, for the support Ms. Reynolds has provided the Board. She will be leaving the organization and will be greatly missed.

COMMITTEE REPORTS

Board Quality Report

Commissioner Thomas provided report on the July Board Quality Committee meeting. Of note;

- The Committee welcomed the new Director of Cardiac Catheterization Lab.
- Reports for standing items were received;
 - Quality, Risk, and Compliance;
 - HCAHPS;
 - Physical Environment;
 - Infection Control;
 - Blood Use;

Board Finance Report

Commissioner Bickar provided report on the June Board Finance Committee meeting. Of note;

Highlights for June 2023:

- (+) Inpatient Acute Volumes
 - Acute admissions up 2% from target
 - CDU admissions up 4% from target
 - Total LOS down 11% from target
- (+/-) Outpatient Volumes
 - ED Visits up 7% from target
 - OP surgical cases up 5% from target
 - Radiology visits down 5% from target
 - RHC clinic visits down 1% from target
 - HMG Specialty clinic visits down 4% from target

Consolidated Financial Summary:

| | |
|----------------------------|--------------|
| Net Operating Revenue: | \$ 8,655,448 |
| Total EBIDA Expenses: | \$ 8,619,452 |
| EBIDA Gain (Loss) | \$ 35,996 |
| Net Operating Gain (Loss): | \$ (339,343) |
| Net Income Gain (Loss): | \$ (12,808) |

Financials / Statistics:

- The CNO continues work to reduce agency expenditures, however, agency costs remain a burden.
- A correction was made to intercompany eliminations positively impacting YTD operating loss/gain. No impact on Net Income.
- AR reduction continues to be a priority.
- CEO Jensen reported conversations continue with the South Beach and North Beach communities relating to expansion of healthcare services and the MRI project is moving forward and is currently in the final room design phase.

GHCH Board Foundation Report

Commissioner Thomas provided report on the July Board Foundation Committee meetings. Of note;

- June financials were presented and reviewed.
- Treasurer's report was received. Prior Board approved steps to reconcile bank accounts have been completed.
- Ms. Reynolds was thanked for her support to the Foundation Board and wished well in her future endeavors.
- The Adhoc event team has begun preparations on next year's fundraising event.

Executive Suite Summary Report

Submitted was the Executive Suite Summary Report, as well as the HMG Provider Report for July. Of note;

- Ms. Reynolds was thanked for her support to the organization including the Boards and will be deeply missed.

- Special thanks was given to Julie Feller, Executive Director of Human Resources and Dori Unterseher, CNO on the 2023 RN Residency Program. Seven new graduates have been recruited from the college into the organization's Residency Program. The organization also works with the college on the Nursing Assistant Program.
- Preparations continue on the new MRI room located on site at the hospital.

OLD BUSINESS

None.

NEW BUSINESS

Board Education

There will be no August Board education due to the Fall Board Education Retreat.

GOOD OF THE ORDER

None.

PUBLIC COMMENT – General Topics

Chairman Bruce reported no public comments were received in advance of the meeting. Chairman Bruce opened the meeting to accept public comment on topics discussed in the meeting. No comments were brought forward.

ADJOURNMENT

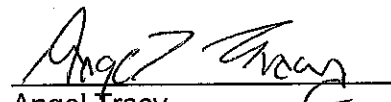
Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.


The meeting adjourned at 6:42pm.

MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 22nd day of August, 2023.

ATTEST:



Angel Tracy
Administrative Secretary



Commissioner Thomas
Board Secretary