

**GRAYS HARBOR COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
April 28, 2020**

COMMISSIONERS PRESENT

Michael Bruce, District 2
Lynn Csernotta, District 3
Scott Dilley, At Large 2
Chris Thomas, District 1
Becky Walsh, District 5
David Quigg, At Large 1
Andrew Bickar, District 4

OTHERS PRESENT

Niall Foley, CFO, GHCH
Tom Jensen, CEO, GHCH
Cindy Reynolds, Exec. Asst.
Brad Wallace, IT Director

Members of the Public

ABSENT

CALL TO ORDER

Chairman Bruce called the meeting to order at 1:00p. Due to the COVID Pandemic and Governor Inslee's Stay Home Order, today's meeting was conducted via Zoom meeting (audio only).

CONSENT AGENDA

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of February 25, 2020.

ACTION: A motion was made by Commissioner Walsh , seconded by Commissioner Thomas, and unanimously carried to approve the Consent Agenda.

BOARD DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the March and April Medical Staff Credentials Report for Board review and approval.

ACTION: A motion was made by Commissioner Walsh, seconded by Commissioner Quigg, and unanimously carried to approve the March and April Credentials Reports as presented.

CHAIRMAN / COMMITTEE REPORTS

Chairman's Report

Chairman Bruce reported the monthly Board Education presentations have been suspended until the return of in person meetings. Commissioners were encouraged to contact Mr. Jensen or Chairman Bruce if clarification or questions arise relating to COVID updates. Chairman Bruce articulated thanks to the staff for their professionalism in keeping our community safe and to the Commissioners for their positivity throughout the pandemic. Chairman Bruce also stated Mr. Majors is doing an outstanding job in keeping the public informed through social media.

COMMITTEE REPORTS

Board Quality Report

Commissioner Quigg provided report on the March and April Board Quality Committee meeting. Of note;

- Commissioner Quigg kept the report out brief and provided an overview. The Board Quality Committee has continued work to streamline processes. Future reports will be easy to understand, engage in, and improve upon. Commissioners were encouraged to reach out to Commissioner Quigg if they have any questions or concerns.

Board Finance Report

Commissioner Thomas provided report on the March and April Board Finance Committee meetings. Of note;

Highlights for February 2020:

- Inpatient Surgical cases 8% above target MTD; 13% above target YTD
- Outpatient Surgical cases above target 13% MTD; 9% above target YTD

Consolidated Financial Summary:

Net Operating Revenue:	\$ 7,996,874
Total EBIDA Expenses:	\$ 8,569,416
EBIDA	\$ (572,542)
Net Operating Loss:	\$ (964,287)
Net Income (Loss):	\$ (1,255,472)

Financial / Statistics:

- Volumes exceeding expectations for the month.

Highlights for March 2020:

- (-) COVID-19 Impact to OP Volumes
 - 45% decline in total OP volumes since Governor's suspension of elective procedures and stay at home order.
- (-) Surgical Volumes
 - IP Surgical cases 6% below target MTD; 7% above target YTD
 - OP Surgical cases below target 28% MTD; 5% below target YTD
- (-) IP Acute Volumes
 - Acute admits 12% below target MTD; 4% below YTD
 - Patient Days 11% below target MTD; 4% below YTD
- (-) Outpatient Volumes
 - HMG Clinic visits 38% above target MTD; 31% above YTD
 - RHC Clinic visits 11% below target MTD; 1% above YTD
 - ED visits below target 23% MTD and 5 % below target YTD

Consolidated Financial Summary:

Net Operating Revenue: \$ 8,777,254

Total EBIDA Expenses:	\$ 8,501,596
EBIDA	\$ 275,658
Net Operating Loss:	\$ (111,364)
Net Income (Loss):	\$ (514,944)

Financial / Statistics:

- The second half of March saw the impact of Corona Virus COVID-19.
- March was originally anticipated to be a very good month financially and the first half of the month was strong, however, once elective surgeries were suspended a drastic decline was realized. Due to the reduction of elective procedures, along with more people opting to stay home and canceling appointments, we saw a 45% reduction in outpatient volume (ED, primary care, imaging, and lab).
- Length of stay; COVID patient cases carry a much longer length of stay and are extended even further when the patient is needing to be discharged to a rehab facility. Two negative tests are required before the patient can be transferred.
- For approximately 75 days, beginning Monday, April 13th we implemented an 18% reduction of hours to our staffing levels. This was done through temporary furloughs, and house conveniencing.
- The productivity tracking tool has been rebuilt. It was lost during the 2019 ransomware attack. January and February report results were in the high 90% range which is better than expected. However, due to COVID March came in behind target.
- Cash collections were strong and net revenue came in slightly above target.
- Monies have been received from the state and federal stimulus packages relating to COVID.

GHCH Foundation Board Report

Commissioner Walsh provided report on the February Board Foundation Committee meetings.
Of note;

Highlights for January 2020:

Cash and Other Assets;	\$ 6,995,043.00
Revenue;	\$ (4,745.00)
Expenses;	\$ 27,781.00
Net income;	\$ (32,526.00)

Financials / Statistics:

- A finance work group will need to be initiated in order to complete the 2020 budget.
- A donation of \$8200 was received for the direct mail campaign.
- The May Spring Fling fundraising event has been temporarily cancelled and is hoped to be rescheduled for later in the summer.
- The Foundation's Easter Bunny costume was loaned to Summit Pacific Hospital.
- A brief overview of the recent DNV-GL survey was provided.

- An email vote was conducted and the purchase of a transcutaneous bilimeter for Highland Pediatrics Clinic was approved.

ADMINISTRATION

Executive Suite Summary Report

Submitted was the Executive Suite Summary Report, as well as the HMG Provider Report for March and April. Of note;

- Detailed tracking of COVID related work, supplies, equipment is ongoing as FEMA will play an important role in reimbursement.
- The hospital is in ongoing collaboration with the County's Public Health Department and the County Emergency Management.

Commissioner Quigg requested an update on the potential reopening of elective procedures. Mr. Jensen reported Washington State Hospital Association and Washington State Medical Association will be meeting with the Governor tomorrow to discuss the matter. We are hoping for direction from the state next week. At this time it is anticipated to reopen May 18, however, it could be the end of May or early June. Mr. Jensen has been in direct contact with Congressman Derek Kilmer and Senator Maria Cantwell offices throughout the duration of the pandemic. The hospital applied for the PPP loan and is waiting on final outcome.

Commissioner Quigg reported he is the acting liaison between the County's Public Health Department and the two local hospitals. In this role he has had opportunity to learn a great deal about the emergency management structure and response at the hospital, county and state levels. GHCH has done a wonderful job, through Mr. Jensen and Mr. Bain, in providing necessary information and coordinating efforts with the County's Public Health Department and Emergency Management. Commissioner Quigg encouraged Commissioners to regularly review the Public Health Department's website, www.healthych.org, where beneficial information is listed on COVID-19 and updates are provided every 24 hours.

OLD BUSINESS

None

NEW BUSINESS

Board Education

The March Board Education will be deferred to the May Board meeting.

GOOD OF THE ORDER

Commissioner Walsh informed the Commission that KXRO reported on social media that the Attorney General has notified the City of Aberdeen the homeless camp cannot be closed due to the COVID restrictions established at this time.

PUBLIC COMMENT – General Topics

Chairman Bruce reported no public questions or comments were received in advance of the meeting.

ADJOURNMENT


Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.

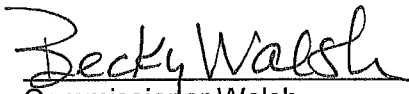
The meeting adjourned at 1:29 pm.

MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 26th day of May, 2020.

ATTEST:



Cindy Reynolds
Executive Assistant



Commissioner Walsh
Board Secretary