

**HARBOR REGIONAL HEALTH COMMUNITY HOSPITAL  
BOARD OF DIRECTORS REGULAR MEETING  
April 25, 2023**

**COMMISSIONERS (Voting)**

- (X) Michael Bruce, District 2
- (X) Chris Thomas, District 1
- (X) Scott Dilley, At Large 2
- (X) Lynn Csernotta, District 3
- (X) David Quigg, At Large 1
- () Andrew Bickar, District 4
- (X) John Shaw, District 5

**OTHERS (Non-Voting)**

- (X) Tom Jensen, CEO
- (X) Niall Foley, CFO
- (X) Dr. Anne Marie Wong, CMO
- (X) Dori Unterseher, CNO
- () Elizabeth Tschimperle, Exec. Dir. HMG
- (X) Chris Majors, Director Public Relations
- (X) Dr. Charles Best, Chief of Staff
- () Dr. Eric Wepler, Chief of Staff Elect
- (X) Cindy Reynolds, Exec. Asst.

Members of the Public

**EDUCATION**

Board Education was presented by Chris Majors, Director Public Relations; Patient Experience Customer Service Project. This year long project will be rolled out to the organization's Management Team at their upcoming Spring Leadership Training Day.

**CALL TO ORDER**

Chairman Bruce called the meeting to order at 1:01p. Today's meeting was conducted via Zoom. A public location was provided at Timberland Regional Library in Aberdeen for viewing the meeting.

**PATIENT STORY**

Commissioner Csernotta shared a positive patient story.

**PUBLIC COMMENT**

Chairman Bruce opened the meeting to receive public comment relating to agenda topics. No comments were brought forward.

**CONSENT AGENDA**

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of March 28, 2023.

**ACTION:** A motion was made by Commissioner Quigg, seconded by Commissioner Csernotta, and unanimously carried to approve the Consent Agenda.

**BOARD DISCUSSION AND ACTION**

**Medical Staff Credentialing**

Submitted was the April Medical Staff Credentialing Report for Board review and approval.

**ACTION:** A motion was made by Commissioner Thomas, seconded by Commissioner Dilley, and unanimously carried to approve the April Credentials Report.

**Chairman's Report**

Chairman Bruce informed of minor changes to the Hospital Board agenda. There will be an addition of two standing items; a patient story and a strategic engagement point.

### Strategic Engagement

Commissioner Quigg shared on the importance of positive patient experiences which effects the HCAHPS scores.

### Hospital Week Employee Appreciation Lunch

The organization will be hosting an all employee appreciation lunch in honor of Hospital Week. The lunch will be held Tuesday, May 9. Commissioners were encouraged to participate on West between 11:30 – 1:30pm or on East from 12-1pm by contacting Ms. Reynolds.

### Spring Employee Forum

The organization will be holding its first in person Employee Forum on Thursday, May 25 from 1-2pm. Commissioners were asked to sign up to participate by contacting Ms. Reynolds.

## **COMMITTEE REPORTS**

### **Board Quality Report**

Commissioner Quigg provided report on the April Board Quality Committee meeting. Of note;

- Reports for standing items were received;
  - Quality, Risk, and Compliance
  - HCAHPS
  - Physical Environment; Infection Control has been working with EVS to identify areas for improvement with excellent results. EVS swab testing shows positive trending through Q1.
  - Infection Control; surveillance and monitoring of infectious organisms is performed daily.
  - Blood Use
  - Care Transitions / Utilization Review; the department works to minimize extended stays, avoidable days, and denials. Readmission rates remain well below the state, national, and HRH target rate goals.
  - Contract Evaluations
  - The Annual Clinical Skills Fair was held in person this year with 231 clinical employees attending 3 days of education.

### **Board Finance Report**

Commissioner Dilley provided report on the April Board Finance Committee meeting. Of note;

#### Highlights for March 2023:

- (+) Surgical Volumes
  - IP cases up 28% from target
    - Minutes up 70% from budget
  - OP cases up 27% from target
    - Minutes up 25% from budget
- (+) Inpatient Volumes

- Acute admissions up 10% from target
- (+) Outpatient Volumes
  - ED visits up 6% from target
  - RHC visits up 8% from target
  - Specialty clinic visits up 35% from target

**Consolidated Financial Summary:**

Net Operating Revenue:	\$ 9,383,284
Total EBIDA Expenses:	\$ 9,254,552
EBIDA Gain (Loss)	\$ 738,218
Net Operating Gain (Loss):	\$ 347,064
Net Income Gain (Loss):	\$ 513,118

**Financials / Statistics:**

- Strong volumes for the month of March.
- Travel staff costs ticked down due to contracts that have been renegotiated at lower rates.
- Benefit costs were lower this month due to an annual prescription rebate that was received.
- Days in AR; 65
- Days Cash on Hand; 49 days
- 5 additional beds have been added to the Medical Floor to assist in care of surgical patients.

**GHCH Board Foundation Report**

Commissioner Thomas provided report on the March and April Board Foundation Committee meetings. Of note;

**March 2023**

- February financials were presented and reviewed.
- The investment team suggested the investment policy be reviewed for potential updates.
- Preparations for the spring fundraising event is in full swing.

**April 2023**

- Investment report; the market in the past few months have been positive.
- March financials were presented and reviewed. Treasurer Dilley will continue to work with hospital administration and accounting department staff to better understand the accounting processes and to reconcile the restricted funds and streamline the Foundation bank accounts.
- Report was received on the spring fundraising event. A request for additional funding was approved.

**Executive Suite Summary Report**

Submitted was the Executive Suite Summary Report, as well as the HMG Provider Report for April. Of note;

- The legislative session is over. The budget proviso of 150% was included and the Safety Net Assessment Program (SNAP) has been revised.

- The masking policy has yet to change. Hospital administration will review the policy again in May for potential updates.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Board Education

May Board Education will be the Level III Trauma Program presented by Melanie Brandt, Director Infection Control and Trauma Program.

**GOOD OF THE ORDER**

None.

**PUBLIC COMMENT** – General Topics

Chairman Bruce reported no public comments were received in advance of the meeting. Chairman Bruce opened the meeting to accept public comment on topics discussed in the meeting. No comments were brought forward.

**ADJOURNMENT**

Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.

The meeting adjourned at 1:56pm.

**MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 25<sup>th</sup> day of April, 2023.**

**ATTEST:**



Cindy Reynolds  
Executive Assistant



Commissioner Thomas  
Board Secretary