

**GRAYS HARBOR COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
February 23, 2021**

COMMISSIONERS PRESENT

Michael Bruce, District 2
Becky Walsh, District 5
Chris Thomas, District 1
Lynn Csernotta, District 3
David Quigg, At Large 1
Scott Dilley, At Large 2
Andy Bickar, District 4

ABSENT

OTHERS PRESENT

Niall Foley, CFO, GHCH
Tom Jensen, CEO, GHCH
Dr. Anne Marie Wong, CMO
Dr. Charles Best, Chief of Staff
Dr. Rachel Sell, Chief of Staff Elect
Elizabeth Tschimperle, Exec. Dir. HMG
Chris Majors, Director Public Relations, GHCH
Melissa Paredes, Controller
Julie Feller, Exec. Director Human Resources
Cindy Reynolds, Exec. Asst., GHCH

Members of the Public

EDUCATION

Mr. Matthew Ellsworth, Executive Director of the Association of Washington Public Hospital Districts (AWPHD) presented Board education. The Association advocates for public policy, provides governance education to Public Hospital District Commissioners, meets with PHD members throughout multiple annual gatherings, and supports the IGT, a federal government reimbursement program.

CALL TO ORDER

Chairman Bruce called the meeting to order at 1:01p. Due to the COVID Pandemic's ongoing restrictions, today's meeting was conducted via Zoom.

CONSENT AGENDA

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of January 26, 2021.

ACTION: A motion was made by Commissioner Quigg, seconded by Commissioner Walsh, and unanimously carried to approve the Consent Agenda.

BOARD DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the January revised Medical Staff Credentials Report and the February Medical Staff Credentials Report for Board review and approval.

ACTION: A motion was made by Commissioner Walsh, seconded by Commissioner Dilley, and unanimously carried to approve the January revised and February Credentials Reports.

CHAIRMAN / COMMITTEE REPORTS

Chairman's Report

Annual Board Education

Chairman Bruce reminded Commissioners of the Annual Board Education sessions scheduled for Monday and Tuesday, March 1-2, 2021. Chairman Bruce brought forward recommendation of scheduling an in person Board Retreat for late spring/May. Commissioners were encouraged to

reach out to Mr. Jensen, Mr. Foley, Mr. Halstead, or Chairman Bruce if they have specific questions or concerns on any topic.

COMMITTEE REPORTS

Board Quality Report

Commissioner Quigg provided report on the February Board Quality Committee meeting. Of note;

- The strength of the group is in the intelligence and the knowledge of the participants. Special thanks was given to Ms. Melanie Brandt, CNO, for always being available to answer questions and assist with disseminating clinical information.
- Commissioner Csernotta provided update on the adhoc HCAHPS Quiet at Night work group. The team continues to make forward progress.
- As one of the Board's focus areas for 2021, work continues on Emergency Dept. Left Without Being Seen. Dr. Mendelson, ED Medical Director, confirmed in his 25 years in Emergency Department medicine, staffing in Emergency Departments has always been a challenge.
- Updates were made to the 2021 Strategic Dashboard to reflect current focus measures.
- For HCAHPS, ED Patient Surveys will replace Outpatient surveys.
- The DNV annual survey was conducted. It was a successful audit for the organization.
- Falls continued to spike in November and December. An RCA will be conducted.
- Special thanks was given to Ms. Julie Feller who provided a thorough presentation on the 2020 Human Resources data and fielded multiple questions from the committee.
- The 2020 Physical Environment Plan was approved and a detailed report was provided on Environment of Care, Security, and Workplace Violence Events.

Board Finance Report

Commissioner Dille provided report on the February Board Finance Committee meeting. Of note;

Highlights for December 2020:

- (-) COVID-19 Impact
 - ED visits 22% below PY YTD
 - Radiology visits 12% below PY YTD
 - RHC clinic visits 8% below PY YTD
- (-/+) Surgical Volumes
 - IP Surgical cases 9% below target MTD, 3% below YTD
 - OP Surgical cases on target MTD, 5% above YTD
 - Primarily Endo Procedures
- (-) IP Acute Volumes
 - Admissions 16% below target MTD, 8% below YTD
 - Patient Days 17% below target MTD, 13% below YTD

Consolidated Financial Summary:

Net Operating Revenue:	\$ 5,773,935
Total EBIDA Expenses:	\$ 8,241,254
EBIDA Gain (Loss)	\$ (2,467,319)

Net Operating Gain (Loss):	\$ (2,726,780)
Net Income Gain (Loss):	\$ (2,363,329)

Financials / Statistics December 2020:

- The December 2020 financials are under audit thus the presentation is considered in draft form.
- Revenue was down significantly due to COVID.
- Expenses were up due to global supply chain impacts from COVID.
- Operationally the organization broke even despite the turbulence of 2020.

Highlights for January 2021:

- (-) COVID-19 Impact
 - ED visits 31% below PY MTD; 28% below target
 - Radiology visits 20% below PY MTD; 5% below target
 - RHC clinic visits 11% below PY MTD; 7% above target
- (-/+) Surgical Volumes
 - IP Surgical cases 3% below target MTD and YTD
 - OP Surgical cases above target 19% MTD and YTD
- (-) IP Acute Volumes
 - Admissions 21% below target MTD and YTD
 - Patient Days 16% below target MTD and YTD

Consolidated Financial Summary:

Net Operating Revenue:	\$ 7,713,158
Total EBIDA Expenses:	\$ 8,261,666
EBIDA Gain (Loss)	\$ (548,508)
Net Operating Gain (Loss):	\$ (938,969)
Net Income Gain (Loss):	\$ (948,818)

Financials / Statistics January 2021:

- ED visits continue to decline.
- Saw another \$550K in COVID related expenses.
- There continues to be a labor gap in the healthcare work force. The organization has been working to obtain travelers however it is difficult with travel agencies more than tripling staffing premiums.

Commissioner Quigg inquired whether a full economic and operational recovery is anticipated from COVID. Mr. Jensen reported typical seasonal trends are not being seen and many colleagues are reporting the same. Mr. Foley stated the decline in ED volumes seems to be the most impacted. Ms. Tschimperle reported the clinics have been impacted as well especially pediatrics and family

medicine and the thought is because children have not been in school. With some schools reopening the need for physicals is slowly beginning to increase.

GHCH Board Foundation Report

Commissioner Walsh provided report on the February Board Foundation meeting. Of note;

- The newly elected Vice Chair, Miles Longenbaugh, facilitated the meeting in the absence of the Chair.
- Financial reports for December 2020 and January 2021 were received.

Chairman Bruce inquired whether the Committee is looking for new members. Commissioner Walsh stated yes, although new membership was not specifically discussed at this meeting.

Executive Suite Summary Report

Submitted was the Executive Suite Summary Report, as well as the HMG Provider Report for February. Of note;

- A soft start is expected for Cardiology Services this coming weekend. Dr. Wong and Ms. Tschimperle are assisting with start up of the Cardiology Clinic.

Commissioner Quigg noted he has observed good advertising of a new provider coming to town. Ms. Tschimperle confirmed there will be a new Pediatrician, Dr. Wen.

OLD BUSINESS

None.

NEW BUSINESS

Board Education

The March Board Education will be Mr. Jason Halstead, 2021 Quality Measures.

GOOD OF THE ORDER

None.

PUBLIC COMMENT – General Topics

Chairman Bruce reported two questions were received from a member of the public in advance of the meeting, prior to the submission deadline. The questions and Board response was read aloud.

ADJOURNMENT

Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.

The meeting adjourned at 1:54 pm.

MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 23rd day of March, 2021.

ATTEST:



Cindy Reynolds
Executive Assistant



Commissioner Walsh
Board Secretary