

**GRAYS HARBOR COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
January 28, 2020**

COMMISSIONERS PRESENT

Michael Bruce, District 2
Lynn Csernotta, District 3
Scott Dilley, At Large 2
Chris Thomas, District 1
Becky Walsh, District 5
David Quigg, At Large 1

OTHERS PRESENT

Niall Foley, CFO, GHCH
Tom Jensen, CEO, GHCH
Cindy Reynolds, Exec. Asst.

Members of the Public

ABSENT

Andrew Bickar, District 4

CALL TO ORDER

Chairman Bruce called the meeting to order at 6:00p.

EDUCATION

Mr. Richard Snyder, Director of Cardiac Cath Lab, provided an informative overview of the Cardiology services offered at the hospital. Cardiology services currently provided are cardiac risk assessment, cholesterol & hypertension management, pacemaker monitoring, diagnostic testing and imaging, cardiology consultations, and arrhythmia management. The service line has been live since May of 2019. Urgent/emergent cardiology services are available 24 hours per day, 7 days per week. The next focus of the service is to submit quality data to the National Cardiovascular Data Registry. This will benchmark process and outcomes against national standards. Consideration is being given to submitting application to the Department of Health Emergency Cardiac and Stroke System for Level 1 Cardiac Center Categorization.

Commissioner Quigg inquired whether hospital staff is trained in caring for cardiac patients. Mr. Snyder reported there were several months prior to go live that selected hospital staff received intensive training. Ongoing training continues to be provided.

Commissioner Quigg inquired where patients go for follow up care once they have received interventional care at the hospital. Mr. Snyder reported that some patients are able to receive follow up care at the cardiac clinic and some patients will be referred out to a tertiary facility. Once the referred patients receive the necessary higher level of care they can typically return to the cardiac clinic for ongoing care.

Commissioner Csernotta inquired whether the community can be informed about the credentials of the surgeons and physicians. Mr. Rowell stated the service will create a bio for the surgeons that can be posted on the website.

Absences

Commissioner Bickar provided notice he would not be in attendance during tonight's meeting.

ACTION: A motion was made by Commissioner Dilley, seconded by Commissioner Walsh, and unanimously carried to excuse Commissioner Bickar.

PUBLIC COMMENT – Agenda Topics

Chairman Bruce opened the meeting to members of the public for comment regarding topics listed on the agenda.

CONSENT AGENDA

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of December 19, 2019.

ACTION: A motion was made by Commissioner Walsh, seconded by Commissioner Quigg, and unanimously carried to approve the Consent Agenda.

BOARD DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the January Medical Staff Credentials Report for Board review and approval.

ACTION: A motion was made by Commissioner Quigg, seconded by Commissioner Dilley, and unanimously carried to approve the January Credentials Report.

CHAIRMAN / COMMITTEE REPORTS

Chairman's Report

2020 Elections of Officers

Elections were conducted for 2020 Hospital Board Officers for a one-year term.

Board President:

Secretary/Vice President:

ACTION: Commissioner Quigg nominated Commissioner Michael Bruce as Hospital Board President and Commissioner Becky Walsh as Hospital Board Secretary/Vice President. The nomination was seconded by Commissioner Thomas, and unanimously carried to approve the appointment of Commissioner Michael Bruce as President and Commissioner Becky Walsh as Vice-President/Secretary for 2020.

Chairman Bruce noted this is going to be an exciting year and welcomed new Commissioners Lynn Csernotta and Scott Dilley to the Board.

Bus Tour of Hospital Properties

Chairman Bruce brought forward he would like to offer a group tour of the hospital properties to all Board Commissioners. The month of April has been selected. Chairman Bruce will work with Administration in finalizing details of the tour.

Employee Forums

Chairman Bruce reported Employee Forums are scheduled for February. Commissioners schedule of attendance at Forums was set.

2/6 1:30 pm Commissioners Csernotta and Quigg
2/7 10:00 am Commissioners Bruce and Dilley
2/7 7:30 am Commissioner Thomas

Lighting the Way Legend

The Annual Lighting the Way Legend ceremony is scheduled for February 11 at 2:00pm. This annual event is held in order to recognize all those who have been awarded a monthly Beacon Award and to name and honor the one person who is selected as the employee of the year; The Lighting the Way Legend. All Commissioners were invited to attend if able.

Annual Board Education

The Annual Board Education is scheduled for March 1-3, 2020. Chairman Bruce requested a conference call line be made available for any Commissioner who is unable to attend in person. Details for the event are forthcoming.

ED Wait Times

Chairman Bruce reported there is a national crisis in that people are using the ED as their primary care physician due to the national shortage of providers.

Timecards

Chairman Bruce reported there will be a slight change in the process of monthly timecards. Cindy Reynolds will email out the monthly time sheet to Commissioners at the beginning of each month. Commissioners are asked to record their meetings and return their signed time sheet in to Cindy at the next board meeting.

Hospital Service Highlights 2019

Chairman Bruce distributed and reviewed hospital services highlights for 2019.

- 143,162 visits
- 3,390 in-patient admissions
- 361 total births
- 243 trauma cases

Montesano Medical Facility

Chairman Bruce reported he will be meeting with the City of Montesano Mayor and Commissioners to discuss their future plans to build a healthcare facility in the town of Montesano. Commissioners Walsh and Thomas are planning to attend the meeting as well.

COMMITTEE REPORTS

Board Quality Report

Commissioner Quigg provided report on the January Board Quality Committee meeting. Of note;

- A patient story was shared that spoke to the quality of staff and the excellent communication between departments (teamwork, collaboration, proficiency and kindness) during an emergent delivery of an infant in a compromised and critical state in the Family Birth Center.
- A new Emergency Department Medical Director has been hired by the ED Provider Management group and is expected to be in place shortly.
- The MIPS hardship exemption was approved by CMS. The exemption was filed due to the reporting hardship caused by the cyber-attack.
- The annual survey window for the DNV accreditation body opens in February.
- Physical Environment 2019 year overall showed reductions in needlesticks, workplace violence, and code grays.
- Infection Control stats are looking good. There were zero central line blood infections for the year (and only 1 in 6 years) and zero C.diff since April.
- The Code Blue Committee has added a new portion to its report; code blue survival rates. The committee is also revising the Code Blue Recording Form.
- The Hospital Survey on Patient Safety Annual Report was conducted and results received were more positive than in years past.
- Commissioner Quigg requested a quick view type of dashboard be created that can be shared with the full Board for anomalies or difficulties.

Board Finance Report

There was no January Board Finance meeting.

GHCH Foundation Board Report

Commissioner Walsh provided report on the January Board Foundation Committee meeting. Of note;

- The Election of Officers was held with the prior year's officers being reinstated.
- Restricted fund and Designated fund accounts are being reviewed to ensure the funds accurately reflect donor restrictions versus Board designations.
- The second phase of the direct mail campaign is ready for distribution. The vendor is verifying the Foundation's 501C3s status.
- The Spring Fling fundraiser event is tentatively scheduled for May 16. GH College was selected as the venue. The theme will center around celebrating nurses.
- A funding request was approved for two new ED triage chairs.
- A letter of recommendation was presented requesting Commissioner Chris Thomas replace Commissioner David Quigg. A meet and greet will be scheduled for potential new members.
- An in-kind donation was accepted for a Foundation fundraising ad to be placed in the Coastal Current magazine valued at \$1800.

ADMINISTRATION

Executive Suite Summary Report

Submitted was the Executive Suite Summary Report, as well as the HMG Provider Report for January. Of note;

- The Annual Rock Your Health Fair hosted by GHCH on Saturday, January 25 was a huge success. Over 450 community members attended to visit the 48 vendor booths. Always a popular attraction at the event is the Bicycle Rodeo and free helmets for the children. Dori Unterseher, the Director of Education was the Lead with the assistance of many volunteers. Appreciation was expressed for Dori and the team.

OLD BUSINESS

None

NEW BUSINESS

Board Education

Board Education for February was selected. Chris Majors, Director of Public Relations and Marketing will provide an overview on hospital marketing.

GOOD OF THE ORDER

None

PUBLIC COMMENT – General Topics

Chairman Bruce opened the meeting to members of the public for comment on general topics.

ADJOURNMENT

Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.

The meeting adjourned at 6:53 pm.

MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 25th day of February, 2020.

ATTEST:



Cindy Reynolds
Executive Assistant



Commissioner Walsh
Board Secretary