

**HARBOR REGIONAL HEALTH COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
September 27, 2022**

COMMISSIONERS (Voting)

- (X) Michael Bruce, District 2
- (X) Chris Thomas, District 1
- (X) Scott Dilley, At Large 2
- (X) Lynn Csernotta, District 3
- (X) David Quigg, At Large 1
- () Andrew Bickar, District 4
- (X) John Shaw, District 5

OTHERS (Non-Voting)

- (X) Tom Jensen, CEO
- (X) Niall Foley, CFO
- (X) Dr. Anne Marie Wong, CMO
- (X) Dori Unterseher, CNO
- (X) Elizabeth Tschimperle, Exec. Dir. HMG
- (X) Chris Majors, Director Public Relations
- () Dr. Rachel Sell, Chief of Staff
- () Dr. Charles Best, Chief of Staff Elect
- (X) Cindy Reynolds, Exec. Asst.

Members of the Public

EDUCATION

Board Education was provided by Melanie Brandt, RN, Director of Infection Control, Employee Health, and Trauma Programs. Infection Control and vaccine information was included in the education.

CALL TO ORDER

Chairman Bruce called the meeting to order at 6:00p. Due to the COVID Pandemic's ongoing restrictions, today's meeting was conducted via Zoom. A public location was provided at GH Community College in Aberdeen for viewing the meeting.

PUBLIC COMMENT

Chairman Bruce noted no public comments were received in advance of the meeting. Chairman Bruce opened the meeting to receive public comment relating to agenda topics. No comments were brought forward.

CONSENT AGENDA

Submitted under the Consent Agenda were the Hospital Board Draft Minutes of August 23, 2022.

ACTION: A motion was made by Commissioner Quigg, seconded by Commissioner Dilley, and unanimously carried to approve the Consent Agenda.

BOARD DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the September Medical Staff Credentialing Report for Board review and approval. Chairman Bruce noted the credentialing and privileging has been fully vetted through the Credentials Committee and the Medical Executive Committee.

ACTION: A motion was made by Commissioner Thomas, seconded by Commissioner Dilley, and unanimously carried to approve the September Credentials Report.

Chairman's Report

WSHA Annual Meeting

Chairman Bruce brought forward the option of carpooling to the WSHA Annual Meeting in October. Any Commissioner interested should contact Chairman Bruce.

Chairman Bruce reported he met with the Board Chair of Summit Pacific. Because several Commissioners are new on both boards it was suggested introductions are made at the upcoming WSHA Annual meeting in October.

COMMITTEE REPORTS

Board Quality Report

Commissioner Quigg provided report on the September Board Quality Committee meeting. Of note;

- 1) Customer feedback reports were presented and reviewed. These monthly reports are shared with Directors.
- 2) Standing items of monthly, quarterly, semi-annual reports were received and reviewed.
 - o Quality, Risk, Compliance, and Privacy
 - No privacy investigations were completed for the month of August.
 - The Pharmacy Compounding Room is being remodeled to meet compliance with USP 797 requirements.
 - Complaints/Grievances report was presented and reviewed.
 - o ED Left without Being Seen
 - Significant decrease was seen in August.
 - o Emergency Operations
 - o Sepsis
 - Code Sepsis continues to be utilized. This program is saving community members lives.
 - o Cardiac Cath Lab Quality Assurance
 - Door to balloon time has seen improvement and is below the national average.
- 3) A Plus/Delta presentation was provided on the improvement of the organization's clinical Call Center. The presentation was given by Brad Wallace, Director of IT and Elizabeth Tschimperle, Exec. Director Medical Group. Corrections made to the call center have greatly improved the customer experience. Plus/Delta's are utilized at the department level as a part of the organization's performance improvement process.

Board Finance Report

Commissioner Dille provided report on the September Board Finance Committee meeting. Of note;

Highlights for August 2022:

- (-+) Outpatient Volumes
 - Total OP registrations down 8% from budget; up 2% from PYTD
 - ED visits down 4% from budget; Even from PYTD
 - RHC visits up 28% from budget; 25% from PYTD
 - Radiology visits up 10% from budget; up 2% from PYTD
- (+) Surgical Volumes

- OP surgical cases up 10% from budget; down 9% from PYTD
- IP surgical cases up 5% from budget; down 28% from PYTD
- (+) Inpatient Volumes
 - Acute admits 11% above target; up 3% over PYTD
 - CDU admissions even with target; up 3% over PYTD

Consolidated Financial Summary:

Net Operating Revenue:	\$ 8,705,686
Total EBIDA Expenses:	\$ 9,589,449
EBIDA Gain (Loss)	\$ (883,763)
Net Operating Gain (Loss):	\$ (1,280,850)
Net Income Gain (Loss):	\$ (1,469,264)

Financials / Statistics:

- Volumes overall have increased. ED volumes continue to be capped until second floor is able to be reopened.
- Expenses are outpacing revenue in August over prior months.
- Medicare loan is expected to be paid in full in October.
- Days Cash on Hand; under 60 days.
- Days in AR; under 60 days.

2023 Budget Assumptions

Submitted and reviewed were the 2023 Preliminary Budget Assumptions. The Finance Team and Directors will work to build out the 2023 budget with departmental input and the final budget will be presented to the full Board in November.

GHCH Board Foundation Report

Commissioner Thomas provided report on the September Board Foundation meetings. Of note;

- The August financials were presented.
- Brief updates were received from the Adhoc Fundraising and the Adhoc Scholarship teams.
- A request for funding was approved for the Family Birth Center; a perinatal software upgrade with database replacement.

Executive Suite Summary Report

Submitted was the Executive Suite Summary Report, as well as the HMG Provider Report for September.

OLD BUSINESS

None.

NEW BUSINESS

Board Education

The October Board Education selection is pending.

WSHA Rural Advocacy Days

Commissioner Thomas and CEO Jensen recently participated in the WSHA Rural Advocacy Days in Washington DC. The event provides access to our Congress members to establish and foster relationships and effectively advocate for the issues impacting rural hospitals and gives opportunity to network among health care colleagues from all parts of the state and region. Focus was set on key issues such a rural hospital payment models and telemedicine.

GOOD OF THE ORDER

None.

PUBLIC COMMENT – General Topics

Chairman Bruce reported no public comments were received in advance of the meeting. Chairman Bruce opened the meeting to accept public comment on topics discussed in the meeting.

ADJOURNMENT

Chairman Bruce called for meeting adjournment.

All Board members were in unanimous agreement to adjourn the meeting.

The meeting adjourned at 6:42pm.

MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 25th day of October, 2022.

ATTEST:



Cindy Reynolds
Executive Assistant



Commissioner Thomas
Board Secretary