

HARBOR REGIONAL HEALTH IS AN EQUAL OPPORTUNITY EMPLOYER

ACT-2

Posting Date: 11/19/20

EMPLOYMENT OPENING

Department: ACCOUNTING/ADMINISTRATION
Position Opening: Senior Financial and Decision Support Analyst

Annual Salary Range: \$74,880 - \$99,840

The benefit package available to employees, based on FTE status include: Competitive compensation; Health insurance; Prescription coverage; Dental; Vision; FSA health care and day care; Life & AD&D insurance; Short-Term & Long-Term disability; Employer 403b Retirement match; EAP-Employee Assistance Program; Tuition reimbursement

Position Summary: Advisor to Chief Financial Officer and Senior Leadership with a focus on driving financial improvement within the organization. Assist key decision makers in forming an objective and accurate view of operations and services and opportunities by analyzing financial information, interpreting trends and metrics. Completes various projects related to the measurement, forecast and reporting of critical financial results. Use advanced computer techniques to retrieve and analyze data and present results to management. Assist CFO in implementing and managing a cost accounting system and develop accurate and timely service line profitability reporting. Develop and complete pro formas for new and existing programs/service lines, to include documenting methodologies and assumptions needed to perform analysis of volumes, revenue and expense. Develop and maintain multi-year financial forecasting with sensitivity analysis. Assist Controller during the annual operating budget cycle and oversee monthly variance analysis. Develop monthly finance committee presentation for CFO with in-depth analysis and assessment of operational and financial performance. Oversee organization's operational improvement plan and workforce productivity reporting. Support strategic plan development and implementation to include demographic, utilization, market share and physician referral patterns. Support Senior Leadership during strategic planning with the development of business cases to ensure all critical issues are identified and addressed. Work with Revenue Cycle Management to develop reimbursement analysis for reporting and/or audit. Other duties or projects as assigned in support of the CFO and Controller.

Job Requirements: Bachelor's degree required – preferably in Business, Finance, Economics, Accounting or a related field. 5 years of financial analyst experience, preferably in a healthcare environment or relevant experience. Advanced Excel skills and expertise with database tools such as SQL Server and Access. Experience with hospital claims and/or hospital billing data and analysis preferred. Demonstrate high-level of understanding for decision support systems and cost accounting. Detail oriented with the ability to work independently under minimal supervision with a wide degree of creativity and latitude. Collaborative and team-oriented communication style able to work effectively cross-departmentally. Ability to apply critical thinking and analytic skills to formulate recommendations and resolve problems. Ability to research, analyze and interpret complex data and formulate recommendations. Excellent data-modeling skills

Time Schedule: Full Time: XX 1.0 FTE Primarily 8:00am-5:00pm
Part Time: _____
Per Diem: _____
Temporary: _____

Remarks: _____

APPLY NOW

Or

Office is open to accept applications Monday through Friday 8:00am-4:30pm