

**HARBOR REGIONAL HEALTH IS AN EQUAL OPPORTUNITY EMPLOYER**

**CP-SA**

**Posting Date:** 04/11/24

**EMPLOYMENT OPENING**

**Department:** CARDIOPULMONARY

**Position Opening:** Cardiopulmonary Assistant

**Salary Range:** \$21.07 – \$34.81 per union contract

*The benefit package available to employees, based on FTE status include: Competitive compensation; Health insurance; Prescription coverage; Dental; Vision; FSA health care and day care; Life & AD&D insurance; Short-Term & Long-Term disability; Employer 403b Retirement match; EAP-Employee Assistance Program; Tuition reimbursement*

**Position Summary:** Perform essential technical and administrative tasks, which include scheduling patients for a variety of tests, performing tests, maintaining equipment, documentation, assisting provider during exams, and assist patient to and from exam.

**Job Requirements:** Completion of basic medical terminology program preferred and willingness to expand knowledge as required by job; Current WA State NAC license/previous medical experience highly preferred; Must have or obtain BLS within 6 months of hire; One (1) year experience in a health care organization demonstrating business office functions preferred; Ability to lift forty (40) pounds from floor to wheelchair or waist; Ability to move forty (40) pounds six (6) feet; Ability to reach overhead holding fifteen (15) pounds; Ability to lift forty (40) pounds from wheelchair from bed level; Ability to pull forty (40) pounds from stretcher to bed; Ability to push one hundred and fifty (150) pound loaded stretcher three hundred (300) feet; Demonstrated customer service skills-professional telephone and email skills, ability to interview patients with tact, patience and efficiency; Ability to prioritize duties and work as part of a team; Ability to work independently with minimal supervision; Ability to effectively communicate with understanding; possess clear and legible hand writing; Attention to detail and accuracy.

**Time Schedule:** Full Time: XX 1.0 FTE 8:00am-4:30pm  
Part Time \_\_\_\_\_  
Per Diem: \_\_\_\_\_  
Temporary: \_\_\_\_\_

**Remarks:** \_\_\_\_\_

**APPLY NOW**

Or

*Office is open to accept applications Monday through Friday 8:00am-4:30pm*