

**GRAYS HARBOR COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
March 26, 2019**

COMMISSIONERS PRESENT

Michael Bruce, District 2 (via conference line)
Miles Longenbaugh, District 3
David Quigg, At Large 1
Melanie Sturgeon, At Large 2
Becky Walsh, District 5 (via conference line)

ABSENT

Andrew Bickar, District 4

OTHERS PRESENT

Niall Foley, Executive Director Finance
Tom Jensen, CEO, GHCH
Teresa Ramirez, Executive Assistant
Members of the Public

GUEST

Elizabeth Tschimperle, HMG Executive Director

EDUCATION

Elizabeth Tschimperle, HMG Executive Director provided a presentation on HMG & GHCH Physician and APP Recruitment.

CALL TO ORDER

Commissioner Longenbaugh called the meeting to order at 6:18p.

PUBLIC COMMENT – Agenda Topics

Commissioner Longenbaugh opened the meeting to members of the public for comment regarding topics listed on the agenda.

MISSION, VISION & VALUES

Commissioner Longenbaugh reviewed the Mission, Vision, Values and Desired Future State of the organization.

CONSENT AGENDA

Submitted under the Consent Agenda were the Hospital Board Minutes of February 26, 2019.

ACTION: A motion was made by Commissioner Quigg, seconded by Commissioner Sturgeon and unanimously carried to approve the Consent Agenda.

BOARD DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the revised February Medical Staff Credentialing Report for Board review and approval. Submitted was the March Medical Staff Credentialing Report for Board review and approval.

ACTION: A motion was made by Commissioner Sturgeon, seconded by Commissioner Quigg, and unanimously carried to approve the revised February and submitted March Credentials Report.

Chairman's Report

GHCH / Summit Pacific Special Joint Mtg.; President Bruce brought forward the summation of the Joint Meeting.

Annual Education Date Change; President Bruce brought forward the date change for Annual Education of April 8-9 (Mon/Tue) at the Harmony Hills Retreat Center.

WSHA Rural Hospital Leadership Conference; President Bruce brought forward the dates of June 24 – 26 for this year's conference and emphasized a rapid RSVP to Ms. Ramirez.

PDC F-1 Annual Filing; President Bruce reminded Board members of their annual filing on (pdc.wa.gov).

Commissioner Interest Forum; In conjunction with Summit Pacific, GHCH is hosting a Commissioner Interest Forum on April 3rd. A flier was provided. The Forum is open to the public, as well as those interested in being a Commissioner. Ben Lindekugel, Executive Director of AWP/PHD, is a wealth of knowledge and will be providing the presentation. Board members were encouraged to attend either or both events.

COMMITTEE REPORTS

Board Quality Report

Commissioner Quigg provided report on the March Board Quality Committee meeting. Of note:

- Ms. Long provided a patient story that focused on several departments and collaborative resolutions in addressing patient issues.
- Improvements in HCAHPS scores and other metrics is the culmination of a lot of hard work by staff and leaders.

Board Finance Report

Commissioner Longenbaugh provided report on the March Board Finance Committee meeting. Of note:

February Highlights:

- (-) Outpatient Volumes
 - HMG specialty clinic visits down 1% MTD; above target YTD
 - RHC clinic visits 28% below target MTD – continuation of not having Dr. Goold in the community, as well as two pediatricians on vacation during February.
 - ED visits 6% below target MTD; 7% below target YTD. Continue to improve since last year.
- (+/-) Surgical Volumes
 - IP surgery cases above target by 23% MTD; 10% above YTD
 - OP surgery cases below target 1% MTD; below YTD
- (+) IP Acute Volumes
 - Acute admits below target MTD; at target YTD
 - Patient days above target by 10% MTD
 - Medicare CMI 9% above target; total CMI 16% above target

February Consolidated Financial Summary:

Total Revenue:	\$ 29,221,126
Revenue Deductions:	\$ 21,805,946
Net Operating Revenue:	\$ 7,699,055
Total Expenses:	\$ 7,403,187
Net Income:	\$ 10,582

Financials / Statistics:

- Productivity; The hospital was performing above the 25th percentile; better than target.
- Still have money not yet spent from Bond Proceeds, which is designated toward the Tomo Mammogram and Cardio Services.
- Days Cash on Hand remains about the same.
- Days in A/R continues a bit higher than desirable; however, should decrease with the transition to Change Healthcare.
- MD / MC went up significantly to approximately 80%.

Commissioner Walsh inquired about the timeline for 3-D Mammography. Mr. Jensen and Foley indicated a timeline between June or July. A significant amount of server storage is needed to transition from 2-D to 3-D images, which is resulting in an update to the server capacity. Once the update is complete, the servers can be installed. Data will be migrated to the servers next week. In addition, an upgrade is needed to the PACS system of which providers utilize to read images. The 3-D Mammography will be housed at GH Imaging, which will require some minor construction.

ADMINISTRATION

Executive Suite Summary Report

Submitted was the Executive Suite Summary and HMG Recruiting Report for March.

- The DNV Survey was conducted March 20th and 21st. Mr. Jensen highly recommends DNV, as their philosophy and approach is very much a collaborative experience, and several other hospital systems have switched to DNV. DNV conducts surveys on an annual basis.
- Commissioner Quigg inquired about the transition to Change Healthcare. Mr. Foley indicated that as of March 1st, Change Healthcare assumed the functions of coding and self-pay. Community members are expressing positive feedback about receiving a live person on the phone who can assist them with questions and payments. Change Healthcare will also support the CDI Program, which helps improve provider documentation and front-end coding and billing processes.

OLD BUSINESS

None

NEW BUSINESS

April Education – Credentialing Process

GOOD OF THE ORDER

Commissioner Sturgeon commended staff and providers for the wonderful care and customer service provided during a recent procedure.

PUBLIC COMMENT – General

Commissioner Longenbaugh opened the meeting to members of the public for comment.

ADJOURNMENT

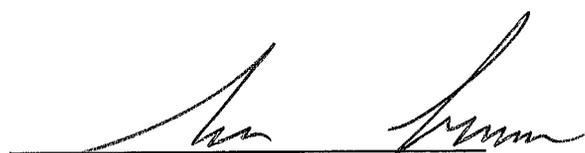
A motion was made by Commissioner Walsh, seconded by Commissioner Sturgeon, and unanimously carried to adjourn the meeting.

The meeting adjourned at 6:41p.

MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 23rd day of April, 2019.

ATTEST:


Teresa Ramirez
Recording Secretary


Commissioner Longenbaugh
Board Secretary