

**GRAYS HARBOR COMMUNITY HOSPITAL
BOARD OF DIRECTORS REGULAR MEETING
January 22, 2019**

COMMISSIONERS PRESENT

Michael Bruce, District 2
Miles Longenbaugh, District 3
David Quigg, At Large 1
Melanie Sturgeon, At Large 2
Becky Walsh, District 5
Maryann Welch, District 1

ABSENT

Andrew Bickar, District 4

OTHERS PRESENT

Niall Foley, Executive Director Finance
Tom Jensen, CEO, GHCH
Teresa Ramirez, Executive Assistant
Members of the Public

GUEST

Anne Marie Wong, MD, CMO

WELCOME

Commissioner David Quigg was welcomed to the Board.

EDUCATION

Anne Marie Wong, MD, CMO provided a presentation on the Opioid Crisis and Response.

CALL TO ORDER

President Welch called the meeting to order at 6:32p.

Absences

Commissioner Bickar provided notice that he would not be in attendance during today's meeting.

Public Comment – Agenda Topics

President Welch opened the meeting to members of the public for comment regarding topics listed on the agenda.

CONSENT AGENDA

Submitted under the Consent Agenda were the Hospital Board Minutes of December 20, 2018.

ACTION: A motion was made by Commissioner Walsh, seconded by Commissioner Longenbaugh and unanimously carried to approve the Consent Agenda.

BOARD DISCUSSION AND ACTION

Medical Staff Credentialing

Submitted was the Medical Staff Credentialing Report for Board review and approval. President Welch indicated that going forward, the Report will be approved by the Board in its entirety, rather than approving each provider individually.

ACTION: A motion was made by Commissioner Bruce, seconded by Commissioner Walsh, and unanimously carried to approve the Medical Staff Credentialing Report.

Chairman's Report

President Welch encouraged Board members to attend Employee Forums:

Wednesday, Feb 6th, 7:30a, Rm C WC

Thursday, Feb 7th, 1:30p, Rm C WC

Friday, Feb 8th, 10:00a, Rm F EC

Commissioners were voluntarily assigned to attend meetings:

- Hospital / Behavioral Health Board meeting regarding Rural Health Mental Health on January 31st.
- Trauma Designation Site Visit on February 14th.

COMMITTEE REPORTS

Board Quality Report

Commissioner Walsh provided report on the January Board Quality Committee meeting. Of note:

- Compliance; Strategies are needed to reduce prescription opioid abuse. Ms. Brandt indicated that this issue will be addressed through the CPAA project. Other topics of focus were reviewed.
- A revised Board Quality Reporting Schedule was submitted and accepted. The schedule will allow more time for directors responsible for the metrics to analyze their data for more meaningful reporting of action / improvement initiatives. Another change in the schedule is that the medical staff reports will be submitted to MEC for initial review and feedback, prior to being submitted to Board Quality.
- Ms. Gordon is recommending that the Board Quality Committee modify its purpose and membership to become the "Quality Management Oversight Group" to meet the DNV NIAHO Standards. A policy and charter will be submitted during the next meeting.
- HCAHPS; Cleanliness scores increased slightly, as vacant positions are filled in Environmental Services. Quiet at Night dipped in the 4th quarter. A Nursing Committee was formed and will be conducting a deep dive into the issues and planning of improvement initiatives. Ms. Brandt shared that staff scripting will be developed to help set patient expectations regarding the noise within the healthcare environment.
- Needlesticks, slips, trips and falls, and strains all decreased in the 4th quarter. Workplace violence incidences are increasing due to behavioral health patients. There has been an increase in Code Gray incidences. The Security Committee is moving forward with rolling out a new non-violence prevention program. Recruiting security officers is also a focus. Room Service for patients returned Nov 6th. Staff access of the Cafeteria opened up for 24/7 self-checkout meal transactions. Self-checkout is 36.9% of total transactions.
- HCAHPS; An overall improvement in scores has been noted. Ms. Long is working with directors to utilize their 90-Day Plans to align their improvement efforts.

As recommended by Board Quality for Board approval, submitted was the Compliance Committee Charter and 2019 Compliance Work Plan.

ACTION: A motion was made by Commissioner Sturgeon, seconded by Commissioner Walsh and unanimously carried to approve the Compliance Committee Charter and 2019 Compliance Work Plan.

Board Finance Report

There was no January Board Finance meeting.

ADMINISTRATION

Executive Suite Summary Report

Submitted was the Executive Suite Summary for January. There was no update to the HMG Recruiting Report.

- LTGO Bonds. Mr. Foley reported that the Bonds sold on December 19th, with financing closing on the 28th. The Hospital received a better interest rate than was anticipated. The true interest rate came in at 4.84% and all-in at 4.98%. Some of the bonds sold for a premium, which adds to the proceeds.
- A meeting was held on January 14th with Mayors, some County Commissioners and invited individuals from the press. Attorney Berg was present via conference call. The Agenda centered around LTGO refinancing and the structure of the 501c3 / PHD.
- Mr. Jensen reminded Commissioners of the 2019 Rock Your Health Fair on January 26th from 10:00a – 2:00p.
- CardioSolution; The goal is to have services operational by April.

OLD BUSINESS

2019 Officers

Elections were conducted of 2019 Hospital Board Officers for a one-year term.

Board President:

Action: Commissioner Quigg made a motion to nominate Commissioner Bruce as Board President. The motion was seconded by Commissioner Walsh, and unanimously carried to approve the appointment of Commissioner Bruce as Board President.

Board Secretary:

Action: Commissioner Bruce made a motion to nominate Commissioner Longenbaugh as Board Secretary. The motion was seconded by Commissioner Quigg, and unanimously carried to approve the appointment of Commissioner Longenbaugh as Board Secretary.

Commissioner Bruce thanked President Welch for her years of service.

PUBLIC COMMENT – General

President Welch opened the meeting to members of the public for comment.

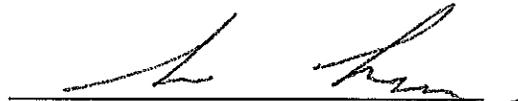
ADJOURNMENT

The meeting adjourned at 6:55p.

MINUTES AND ATTACHMENTS APPROVED AND ADOPTED THIS 26th day of February, 2019.

ATTEST:


Teresa Ramirez
Recording Secretary


Commissioner Longenbaugh
Board Secretary